

RECORD OF OFFICER DECISION

Local Government (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Type of decision: Significant Decision

Decision Date: 27 March 2024

Decision Maker: Jordan Barr, Head of Property and Building Safety.

Decision status/Delegation:

Significant Decisions are Non-Executive decisions (other than purely operational or administrative in nature) taken by officers under powers delegated by a specific resolution of Full Council, a committee or under the Scheme of Delegation and having wide public impact/interest;

where the effect of the decision:

- (a) is to grant a permission or licence
- (b) affects the legal rights of an individual
- (c) is to award a contract or incur expenditure which 'materially' affects the authority's financial position.

Is subject to call in? No

Decision details:

Approval of the award of a contract for Kitchen Installations in council owned properties with Gasway Services Limited. The contract has been awarded via a call-off arrangement from an Eastern Procurement Limited (EPL) Framework which is fully compliant with Public Contract Procedures 2015. The contract is due to commence on 01 April 2024 for a maximum period of one year at a maximum value of £499,000.

Reason for decision:

The current contract for these works expires on 31 March 2024. These works are essential to ensure that the Norwich Standard for housing is upheld so that tenants can live in safe, well-maintained homes that are fit for purpose, and comply with current social landlord legislation.

Alternative Options:

These works are unable to be undertaken in-house by Norwich City Council. Therefore, an external supplier is required to deliver these works under contract.

Declarations of Interest:

No declarations of interest have been recorded.

Reports considered by the decision maker:

Procurement Report.

Any background documents considered:

Draft contract and framework documentation.

Ward(s) Affected

All

Authorisation	
Signature of Officer Making Decision	Date
 Jordan Barr, Head of Property and Building Safety	02 April 2024
Signature or email confirmation of Director	Date
 Sameera Khan, Monitoring Officer	02 April 2024

Publication date:

02 April 2024