

Norwich Town Deal Board – Minutes
Monday 25 November 2024 10am

Ref	Item	Actions
1	<p>Welcome, actions, apologies, minutes.</p> <p>Attendees: Sarah Collins (SC) Norwich City Council Andrew Dernie (AD), Chair, Aviva Amy Dunham (Adun), Norwich City Council Nova Fairbank (NF), Norfolk Chamber of Commerce Sarah Steed (SS), Norwich University of the Arts Jerry White (JW), Norwich City College George Denton (GD), South Norfolk & Broadland District Council Julie Schofield (JS), University of East Anglia Christie Waddington (CW), Department of Work & Pensions Ellen Tilney (ET), Norwich City Council Stephen Crocker, (SCr) Norwich Theatre Royal Chris Sargisson (CS), Chris Sargisson Associates Chris Gribble (CG), The Forum Trust Stefan Gurney (SG), Norwich BID Cllr Mike Stonnard (Cllr S), Norwich City Council Chris Starkie (CSt), Norfolk Council Council</p> <p>Apologies: John East – Norwich City Council Julia Nix – DWP Mick Lazarus – MHCLG Alice MacDonald MP for Norwich North Clive Lewis MP for Norwich South</p> <p>Minutes of previous meeting The minutes were agreed. Actions will be covered in the meeting. SC to send through the presentation that Unity Hub gave at the October meeting.</p>	SC
3	<p>LUF funding update.</p> <p>After a strong indication that funding would not be forthcoming, we have received a small payment. ET also received a request for a monitoring return. After seeking clarification from ML, it is likely we will receive our full funding amount shortly, as well as a formal offer. Until this is received the team will not proceed with appointing a professional team. The monitoring form has been returned, with a request for a 12 month extension due to the delay in funding. The project deliverables will be reviewed to ensure we can still deliver in line with original bid. Alice MacDonald MP is fully briefed on the project which was a condition of the funding.</p>	ET
3	<p>Project Updates</p> <ul style="list-style-type: none"> • Hay Hill Hay Hill is open and looks fantastic we have had excellent public feedback. 	

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	<p>The old Ice Cream kiosk has been removed and paving made good. Fit out of the new kiosk is underway. Maintenance will be undertaken by NCSL & Norwich CC Facilities, with involvement from the Landscape Norwich CC team while this arrangement beds in. Norwich CC are open to approaches regarding events on Hay Hill.</p> <ul style="list-style-type: none"> The Halls The Halls is progressing very well. Contractors are working professionally and proactively. Norwich CC ELT have expressed an interest in opting to install a new steel and glass roof to Becket's Chapel and work is underway to design and cost this addition to the project. Within the repairs side of the project there was a requirement to explore the condition of Blackfriars Roof. Further investigations are underway this week. Digital Hub The project is running very well. The contractors are extremely professional and are running an excellently maintained site. The project team have been advised by the lift company that the lifts will not be available until the end of March, causing a delay to the programme. ALL efforts are being made to improve on those dates. The lift was ordered and paid for in October and this delay became known in November. The contractor has committed to work overtime and nights to achieve best possible completion date, and working alongside fit out and tenant to improve on dates. The project team are working to find a date with IWG Operations Director to discuss launch and engaging with the digital community in Norwich Revolving Fund No update at this meeting. 	
4	AOB <ul style="list-style-type: none"> Future project pipeline – forward comments to SC December Board meeting – propose to hold the date and if required will meet. The board requested a programme oversight in terms of projects, completed projects and spend. Agreed to share the latest government return. AGREED to use January meeting as a programme review meeting in advance of programme closing in March 2025. 	

Forward Meeting Dates:

16 December 2024
27 January 2025 10am
24 February 2025 2pm