

## Norwich Town Deal Board – Minutes

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**Monday 27 January 10am**

**Attendees:**

Andrew Dernie CHAIR, Aviva  
Sarah Collins, Norwich City Council  
Ellen Tilney, Norwich City Council  
Amy Dunham, Norwich City Council  
George Denton, South Norfolk & Broadland District Council  
Ian Whale, MHCLG  
Mark Brown, Norwich City Council  
Jack Weaver, Norfolk Chamber of Commerce  
Jerry White, City College Norwich  
Stephen Crocker, Theatre Royal Norwich  
Christie Waddington, Department for Work and Pensions  
Stefan Gurney, Norwich BID  
Cllr Mark Stonard, Norwich City Council

Ref	Item	Action
1	<p><b>Welcome, actions, apologies, minutes.</b></p> <p>Minutes of the last meeting were agreed.</p>	
2	<p><b>LUF funding update – Sloughbottom Park</b></p> <p>Offer letter has been received and signed MOU is in place. PM/QS and architect are in the process of being appointed. We anticipate it is still possible to deliver all the items which were outlined in the original bid. A programme of community group meetings will be set up soon to keep them informed of progress. GNGB and Football Association are aware the project has restarted. IW of MHCLG has confirmed that we are able to extend the programme due to the delay in receiving the signed MOU. Town Deal Board visit will be arranged once community engagement has moved on, likely spring.</p>	
3	<p><b>Project Updates</b></p> <p>Hay Hill</p> <ul style="list-style-type: none"><li>• Fountains Direct have been engaged with and are working directly with NCC and have resolved some of the final plant issues we had post handover. The relationship is very positive.</li><li>• We are hoping to have a celebration/opening of Hay Hill, which may be incorporated with a wider event later in the year to celebrate the successes of the Town Deal Programme Projects.</li></ul>	

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	<p>Digital Hub</p> <ul style="list-style-type: none"> <li>The contractor DBSJ continues to perform excellently.</li> <li>We have an installation delay issue with one internal lift. The delay is entirely the result of lift company reneging on their agreement to install to the dates they tendered on. An alternative installer has been sourced and we are waiting on installation dates. The alternative is to open the building excluding the basement area, which is being thoroughly thought through.</li> <li>Communication is currently ongoing with the IWG comms and marketing team to develop the strategy for engaging with the Digital Community in Norwich and Norfolk.</li> <li><b>ACTION</b> – AD to email COO of IWG regarding making contact with those organisations who offered knowledge and input to developing the strategy for the Digital Hub</li> </ul> <p><b>Revolving Fund</b></p> <ul style="list-style-type: none"> <li>The Rev fund progresses well.</li> <li>We are in advanced conversations with a site owner in Norwich and hopefully will be able to report positive news at the next board meeting.</li> <li>Powers of CPO have positively influenced stalled sites in terms of sale and development.</li> <li>Agreed to look at how we share best practice from CPO learning with other LA's.</li> <li><b>ACTION</b> – prepare information on how the Rev Fund has performed.</li> <li><b>ACTION</b> – Governance review for the Rev Fund post Town Deal</li> </ul> <p><b>Completed Project Updates</b></p> <ul style="list-style-type: none"> <li>Norwich Unity Hub are occupying Carrow House and going well. The project continues to progress well and develop positive outcomes for the area.</li> <li>ACE and DigiTech – construction skills centre opening shortly</li> <li>Branding –work is still going strong, with events. New campaign starting soon working with Work In Norwich.</li> </ul>	<p>AD</p> <p>SC/ADu</p> <p>AD/ET</p>
	<p><b>Project Update</b></p> <p>The Halls</p> <ul style="list-style-type: none"> <li>Additional works funded by the successful bid to ACE have been instructed.</li> <li>Additional work has been instructed to Becketts Chapel.</li> <li>Additional works will be seeking approval from cabinet.</li> </ul>	

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4	<b>AOB</b> <ul style="list-style-type: none"> <li>Governance and purpose for this group to be reviewed – AGREED to add to Agenda for February 25.</li> </ul>	AD/ET/SC

**Forward Meeting Dates:**

24 February 2025 2pm

31 March 2025 10am

28 April 2025 2pm