

Grant 'in kind' application form



How to apply

This form is to be used to apply for free use of council resources, a grant in kind. This could range from an open space to a brown bin or the use of a room at City Hall.

We have designed this form so you can provide all the information we need to make a decision about your proposal. We may ask you to provide copies of your organisation's most recent accounts or bank statements if we think it will help us to decide if your application should be approved.

When you have completed the application form, please email us a saved copy as an attachment at: commissioning@norwich.gov.uk. Any enquiries can be sent to this address.

Or you can return it by post to:

Commissioning Applications
Norwich City Council
City Hall
St Peters Street
Norwich
NR2 1NH



If you would like this document in large print, Braille, audiotapes, or translated in to another language, please call us on 0344 980 3333 or email info@norwich.gov.uk

1. Organisation name, name of main contact and their position in the organisation

Organisation name
Name of main contact
Position in organisation

2. Address

Postcode

Telephone

Email

3. Is your organisation a community group/charity/residents association/sports club etc.?

4. If your organisation has a charity or company registration number please include the number below:

5. What are the aims and objectives of your group?

6. Which of the Norwich City Council priorities and agreed outcomes does your project support? (Y/N)

People Living Well:

- Healthy Lives
- Reduced inequalities
- Enhanced Wellbeing
- Feeling safe
- Reduced housing need

Great neighbourhoods, housing and environment:

- A sustainable City
- A good local environment
- A sense of community
- Good quality Housing
- Quality buildings and infrastructure

Inclusive Economy:

- Social mobility
- Vibrant city centre
- Good jobs
- Circular local economy
- Diverse, thriving businesses

Other please specify:

7. What resource are you requesting from Norwich City Council and what is its approximate value?

£

8. What benefit will people receive from this project?

9. How many people do you think will benefit and what percentage will be residents of Norwich (approximately)?

10. What plans are there for long term sustainability, or is this a one off application?

11. Did you find this form: (Y/N)

(a) Easy to complete

(b) Reasonably easy to complete

(c) A little difficult to complete

(d) Very difficult to complete

12. Did you contact one of our officers to discuss your application? Y/N

12a. If so please give name of officer or their role