

**Town Deals Board  
Board Meeting Minutes  
Thursday 21st May – 2 - 4pm  
Zoom conference call**

Chair: Andrew Dernie - Aviva

In attendance: Graham Nelson- Norwich City Council  
Ellen Tilney - Norwich City Council  
Cllr Alan Waters - Norwich City Council  
Chris Sargisson – Norfolk Chamber of Commerce  
Chris Starkie – New Anglia LEP  
Linn Clabburn – Cambridge Norwich Tech Corridor  
Patrick White – Metro Dynamics  
Kevin Fenning - Metro Dynamics  
Danielle Jackson – Metro Dynamics  
Stefan Gurney – Norwich BID  
Chloe Smith MP  
Vincent Muspratt – Norfolk County Council  
Callum Murfet – Metro Dynamics  
Stephanie Beggs – Cities & Local Growth Unit  
Mary Scales – Jobcentre Plus  
Julie Schofield - UEA

Apologies: Minnie Moll – Jarrolds  
Phil Courtier – Norfolk County Council  
Clive Lewis MP  
Stephen Evans – Norwich City Council  
Sarah Steed - NUA

Minute Taker: Alison Dennis – Norwich City Council

	<b>Item</b>	<b>Action</b>
<b>1</b>	<b>Welcome, apologies, minutes and actions</b>  Andrew Dernie reviewed and agreed the minutes from the previous meeting.  Ellen to circulate word version of Norwich BID document.	<b>Chair</b>   <b>Ellen Tilney</b>
<b>2</b>	<b>Discussion Town Investment Plan</b>  Ellen explained to the group prior to Patrick White’s briefing with the group on the Norwich Town Deal Board – final MD slides. At the last board meeting a discussion was had to engage metro dynamics for the master plan. Metro Dynamic are shaping their work stream to slot in with the Town Investment Plan.  Patrick White –	<b>Ellen Tilney – Norwich City Council</b>

<p>Metro Dynamics have been working in collaboration with Norwich City Council and Andrew Dernie developing work streams and will continue to establish their narrative.</p> <p>The recovery and renewal plan has been worked on to draw down what is needed from the Government. Metro Dynamic will continue to shape their work with the data they have looking at the economic and social parameters.</p> <p>Patrick shared their Town Investment Plan document Patrick explained to the group the focus on the 6 month preparation of the Town Investment Plan:</p> <p>In preparation of the TIP, Metro Dynamics have carried out the following:</p> <ul style="list-style-type: none"> <li>• Reviewing extant evidence</li> <li>• Reviewing document relating to each of the workstreams</li> <li>• Speaking to worksteam leads and stakeholders</li> <li>• Starting to shape the Town Investment Plan narrative</li> </ul> <p>Patrick welcomed comments on the document:</p> <p><b>Stephanie Beggs</b> – Explained to the group that she is currently working on the guidance which should be ready for July.</p> <p><b>Chris Starkie</b> – Chris asked how much of the guidance is being rewritten. Stefan Gurney responded - An Ipsos mori poll was carried out, which established there needs to be a focus on emphasising the articulation of putting the City into people’s minds and displaying the City’s best features.</p> <p><b>Graham Nelson</b> – Is currently looking at the capital of the longer term plans.</p> <p><b>Chloe Smith</b> – Explained to the group the need to focus on infrastructure, build resilience for the social aspects of the community and job support. Chloe believes it is important to steer focus on levelling opportunity throughout the City.</p> <p><b>Kevin Fenning</b> – Agreed with Graham that we have a strength with the digital hub location and a chance to be opportunistic and flexible.</p> <p><b>Vincent Murspratt</b> – Vincent asked Stephanie and Chloe Smith if there was any new ideas surrounding the plan as capital and revenue with a large strand of the plan needing to be employment focussed. Vincent added further the need for more innovation to go forward.</p>	<p><b>Metro Dynamics – Patrick White</b></p>
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	<p>Stephanie answered that there are long term capital projects with the opportunity of revenue projects.</p> <p><b>Chris Sargisson</b> – Expressed the importance of capitalising on the narrative of place and how important this is to base it around the people of Norwich which is known for being an innovative, vibrant, cultural and diverse City.</p> <p><b>Linn Clabburn</b> – Explained to the group the digital technology hub will underpin other hubs and has a game changing element to open opportunities and a physical place for investment in Norwich.</p> <p><b>Cllr Alan Waters</b> – Representing Norwich City Council’s 2040 vision strand. Cllr Waters agreed the objectives we have set ourselves are fit for purpose. Cllr Waters explained we need to look at what we need to do in regards to the social infrastructure: Jobs, food banks, poverty. Although we have a diverse economy, there needs to be growth and regeneration going forward. It is crucial to address the immediate impacts for the long term within the infrastructure.</p> <p>Patrick thanked the group for their comments and explained they will knit this in to the next stage of their work. Metro Dynamics will keep leading on individual work streams and welcomed any further conversations.</p> <p>Patrick explained the initial draft will be produced in a couple of weeks’ time.</p>	
3	<p><b>East Norwich – Proposal for capacity funding – For Decision</b></p> <p>Graham shared the East Norwich document and pictures of possible works to be carried out at Carrow Works.</p> <p>Considerable progress has taken place including by meeting with various groups including land owners and utilities sites.</p> <p>A paper is being taken to cabinet on the 10<sup>th</sup> June. The outcome will be fed back in to the board in regards to the regeneration of the City.</p> <p>In order for the Master plan to be delivered in a timely manner and keep the momentum, Graham asked the group on behalf of Norwich City Council if using £50,000 of funding would be acceptable. This was agreed by the group.</p>	Graham Nelson
4	<p><b>AOB</b></p> <p>Ellen explained there is a company named City Fibre who work in Broadband and thinks there may be an opportunity to</p>	All

	<p>work in collaboration with them to incorporate this into the master plan.  This was also discussed at Norwich City Council's Corporate leadership team meeting; Stephen Evans, (CEO) was positive about this.  Ellen will circulate brief information surrounding this and put it on the next board agenda.</p> <p>Andrew asked the group for ideas and items for the next board meeting taking place on 29<sup>th</sup> June and explained to contact Ellen with any work lead strands.</p>	
<p><b>5</b></p>	<p><b>Forward meeting dates:</b></p> <p>Monday 29 June 10am – 11.30am TBC  Monday 27 July 10am – 11.30am TBC</p>	<p><b>Chair</b></p>