

# Norwich Town Deal Board

**Monday 24 May 2021, 10am**

Via MS Teams

## Chair:

Andrew Dernie      Aviva (AD)

## Attendees:

Chris Starkie      New Angia LEP (CS)  
Kris Jones      Tech Velocity (KJ)  
Stefan Gurney      Norwich BID (SG)  
Graham Nelson      Norwich City Council (GN)  
Stephanie Beggs      MHCLG (SB)  
Jerry White      City College Norwich  
Phil Courtier      SNC/BDC  
Tim Bishop      The Forum Trust

## In attendance:

Ellen Tilney      Norwich City Council  
Amy Dunham      Norwich City Council

## Apologies:

Juliana Meyer      Supapass  
Chris Sargisson      Norfolk Chamber of Commerce  
Linn Clabburn      Cambridge Norwich Tech Corridor  
Stephanie Beggs      MHCLG  
Julia Nix      DWP  
Cllr Alan Waters      Norwich City Council  
Chloe Smith MP  
Clive Lewis MP  
Vince Muspratt      Norfolk County Council  
Stephen Evans      Norwich City Council  
Sarah Steed      Norwich University of the Arts  
Helen Lewis      UEA

## Minutes

Ref	Item	Action
1	<b>Welcome, apologies, minutes</b>  The Minutes of the last meeting were agreed.	
2	<b>Programme update</b>  • 2 complete and underway	

Ref	Item	Action
	<ul style="list-style-type: none"> <li>3 business cases to be Signed off on this call</li> <li>2 business cases to be signed off on the 8th June.</li> </ul> <p>The Digital Hub business case will likely be reviewed by 14th June. MHCLG have requested we submit as cases are signed off.</p>	
	<p><b>CRF:</b> Number of bids exceeds the amount of funding available. The Town Deal Board will be asked to sign off the Norwich bid portfolio. The bids will have been scored already against the governments criteria. The board will be asked to review this.</p> <p><b>ACTION:</b> AD &amp; ET to discuss how to manage the review session in line with the Nolan Principles and provide guidance to the Board.</p> <p><b>ACTION:</b> ET to discuss prior to the meeting on the 8th June with VM.</p>	AD & ET ET
3	<p><b>Project Business Cases:</b></p> <p><b>Public Realm</b> The amendments have been made to the board's satisfaction. The Board requested that the business case is formally signed by the submitting body and <b>AGREED</b> the business case should be submitted</p> <p><b>Branding</b> The amendments have been made to the board's satisfaction. The Board <b>AGREED</b> that the business case should be submitted.</p> <p><b>ACE Centre</b> The amendments have been made to the board's satisfaction. The board <b>AGREED</b> that the business case should be submitted following the revision to table 30.</p> <p><b>ACTION</b> – ET to forward the three business cases to AD for sign off.</p>	ET & AD
4	<b>AOB</b>	

### Forward meeting dates:

- 8 June 2021, 11am -12.30pm – Substantive business: CRF bids
- 28 June 2021, 10am-11.30am

Further forward meeting schedule to be added to calendar.