

Norwich Town Deals Board

Monday 26 July 2021, 10am
Via MS Teams

Attendees:

Andrew Dernie (AD)	Aviva CHAIR
Ellen Tilney (ET)	Norwich City Council
Sarah Blackledge (SB)	JCP
Chris Sargisson (CS)	Norfolk CoC
Chris Starkie (CSt)	New Anglia LEP
Jerry White (JW)	City College Norwich
Kris Jones (KJ)	Tech Velocity
Vince Muspratt (VM)	Norfolk County Council
Vaheeb Sajid (VS)	MHCLG
Roisin Buckley (RB) –	Office of Chloe Smith MP
Cllr Alan Waters (AW)	Leader, Norwich City Council
Stephanie Beggs (SB)	MHCLG
Chloe Smith MP	

Apols:

Linn Clabburn (LC) – CNTC
Graham Nelson (GN) – Norwich City Council
Sarah Steed (SS) - NUA
Phil Courtier (PC – South Norfolk & Broadland District Council
Stephen Evans – Norwich City Council
Linn Clabburn – Cambridge Norwich Tech Corridor
Clive Lewis MP
Juliana Meyet – Supapass
Helen Lewis – UEA
Tim Bishop – The Forum
Cllr Mike Stonard – Norwich City Council
Stefan Gurney – Norwich BID

Notes

Ref	Item	ACTION
1	Welcome, apologies, minutes The minutes were AGREED	
2	Programme Update ET updated the board on Comms activity across the programme:	

Ref	Item	ACTION
	<p data-bbox="336 237 544 271"><u>East Norwich</u></p> <p data-bbox="336 304 1031 338">Masterplan public engagement event and survey</p> <ul data-bbox="384 344 1209 674" style="list-style-type: none"> <li data-bbox="384 344 1209 488">• Press release and social media to support public engagement. In-person and online opportunity to learn more about the masterplan and engage. Deadline for survey 6 August Press coverage as of 23/18/21: Radio Norfolk (will obtain link), Evening News /EDP <li data-bbox="384 568 1209 674">• New webpages produced to engage public in the masterplan work and feedback. www.norwich.gov.uk/masterplan. <p data-bbox="336 707 448 741">General</p> <ul data-bbox="384 748 1182 853" style="list-style-type: none"> <li data-bbox="384 748 1182 853">• Page on East Norwich masterplan and work so far in Norwich City Council residents magazine (reach all Norwich residents) <p data-bbox="336 887 539 920"><u>Public Realm</u></p> <p data-bbox="336 965 568 999">St Giles/Hay Hill</p> <ul data-bbox="384 1005 1190 1267" style="list-style-type: none"> <li data-bbox="384 1005 1190 1182">• Consultation launched on Norwich Lanes proposed changes to include St Giles Town Deal project consultation. Ensured Towns Fund grant represented on relevant material. Helping to share the consultation. <li data-bbox="384 1189 1102 1267">• Comms plan being developed for Public Realm project. <p data-bbox="336 1301 464 1335"><u>Digitech</u></p> <ul data-bbox="384 1341 1203 1447" style="list-style-type: none"> <li data-bbox="384 1341 1203 1447">• Write up of project for Norwich City Council magazine. Obtained new photos to use. Will also use to update story on our website. <p data-bbox="336 1480 842 1514"><u>Upcoming comms/publicity opps</u></p> <ul data-bbox="384 1565 1209 1816" style="list-style-type: none"> <li data-bbox="384 1565 874 1599">• September opening of Digitech <li data-bbox="384 1637 1209 1715">• Accelerator funded The Halls Make Space project. Old seating being removed and new going in. Photo opp. <li data-bbox="384 1749 1193 1816">• Adding section on Accelerator projects on city council website <p data-bbox="336 1861 1086 1895">Update on work of the board since funding confirmed</p>	

Ref	Item	ACTION
	<p>Programme update</p> <p>ET advised the board that there are interviews lined up for the role of Programme Manager</p> <p>ET advised that there will be funds arriving from MHCLG very shortly.</p> <p>There will be a change in the form of reporting to the Board and will include a project summary and an update on spend.</p>	
3	<p>Project Update:</p> <p>Digitech Hub – final comments from the Board</p> <p>ET confirmed that there will be a tender put out for the specialist providers who will have the experience to manage the Digital Hub</p> <p>AD – suggest that para 2 becomes para 1 to create a stronger opening to the Business Case</p> <p>Following confirmation of financial signoff from Norwich City Council, the board AGREED the business case could be submitted to MHCLG</p> <p>Digitech Factory Update</p> <p>JW gave a presentation overview of the Digitech Factory and it's current point in construction.</p>	
4	<p>AOB</p> <p>Invite Lara Hall to September board to give an overview and update on the Public Realm project – ACTION AD</p> <p>VM – indemnity insurance for the Chair of the board for KL&WN has come up in a similar meeting. AD – has suggested that this is revisited although he is personally covered through existing insurances.</p> <p>ACTION – to pick up with GN & ET</p> <p>LC will be leaving the board due to leaving her role with the Tech Corridor to return to Sweden. Chris Starkie has agreed to represent the Tech Corridor on the Board but suggested that he would also like to nominate a deputy from his team to ensure continuity in the event that he is unable to attend every meeting.</p>	<p>AD</p> <p>GN/ET</p> <p>CS</p>

Ref	Item	ACTION
	ACTION – CS to nominate deputy	

Forward meeting dates:

- 27 Sept 2021, 10am-11.30am
- 25 Oct 2021, 10am-11.30am
- 29 Nov 2021, 10am-11.30am