

East Norwich Partnership

Monday 30th November 2020 (2-3pm)

Attendees

- Cllr Mike Stonard (MS) Norwich City Council (NCC)
- Graham Nelson (GN) (NCC)
- Judith Davison (JD)(NCC)
- Tracy Armitage (TA) (NCC)
- Darryl Flay (DF) (Fuel Properties)
- John West (JW) (ZMLC/Fuel)
- Adam Gaymer (Fuel Properties).
- Akis Chrisovelides (AC) Serruys Property Company (SPC)
- Richard Cubitt (RC) (SPC)
- Ken Dytor (KD) (Urban Catalyst)
- Charles Whitworth (CW)(Cushman and Wakefield)
- Matthew Trigg (MT) (RWE)
- Adrian Cross (AC) (National Grid)
- Charles Amies (CA) (Homes England)(HE)
- Carlton Roberts-James (CRJ) (HE)
- Helen Corina (HC) (Norfolk CC)
- Richard Doleman (Norfolk CC)
- Laura Waters (LW)(LEP)
- Cally Smith (CS) (Broads Authority)(BA)
- Cheryl Peel (CP) (BA)
- Paul Harris (PH) (South Norfolk Council / Broadland Council)
- Rebecca Cunningham (RCm) (Network Rail)
- Andy Teague (AT) (Cushman and Wakefield)

Apologies

- David Harvey (DH) (Harvey & Co)
- Ben Quarrie (BQ)(National Grid)
- Matt Tracey (MT) (Norfolk CC)
- Paige Chappell (PC) (Network Rail)
- Paul Kitson (Homes England)
- Jayshree Patel (Homes England)
- Andre Serruys (SPC)
- Helen Mellors (South Norfolk Council / Broadland Council)
- Phil Courtier (South Norfolk Council / Broadland Council)
- Jonathon Green (NPS / Norfolk County Council)
- Simon Hughes (SH)(Norfolk CC)

Agenda item		Action
1	Welcome / apologies	
	MS opened the meeting and welcomed all participants	
	RCm and JW introduced themselves to the Partnership	
2	Minutes of the last meeting	
	Agreed	

Agenda item		Action
	JD provided an update regarding meeting with Utilities site owners. CW indicated that subject to a) ability to have access to evidence documents pertaining to Utilities site and b) masterplan considering phasing and meantime uses, then in principle there was agreement to seeking board approval for a contribution to be made to masterplan cost.	
3	Progress update	
	Procurement progress	
	JD presented Masterplan progress update (circulated ahead of meeting).	
	<p>JD invited Partners to advise whether they wished to be involved in the evaluation of tender documents.</p> <p>JW – confirmed they would like their consultants Iceni to represent their interest</p> <p>AC - Confirmed would wish to be panel member</p> <p>RCm – Ditto, and this would be a condition of Network Rail making a financial contribution to Masterplan</p> <p>CA - Confirmed Homes England would continue to support the council in the process</p> <p>RD - Confirmed Norfolk County Council would be happy to be represented</p> <p>MT and AC – Indicated they would advise in due course</p> <p>CS - Broads Authority would not seek representation</p> <p>AT - involvement via liaison with Fuel Properties</p>	JD to contact with dates and arrangements
	Budget	
	JD presented update and sought agreement to proposed invoicing arrangements in table 2. These arrangements were agreed.	
	RCm confirmed Network Rail contribution of minimum of £25k rising to a max. £50k	
	GN stated that he was very pleased that NR have attended this meeting and welcomed their involvement in the masterplan process.	
	Towns Fund	
	<p>GN provided update. Bid included £100k contribution towards East Norwich Masterplan cost and £5m (outline approval) for land assembly specifically to allow the council to submit a bid to Norfolk County Council for the acquisition of Carrow House. Negotiations are ongoing. GN asked partnership members to treat this information as confidential at present. The intention would be to ensure the site is used positively to support the delivery of the wider masterplan i.e performing important front door; this would be potentially inhibited by the acquisition of the site by another third party. Potential for refurbishment of Carrow House for use as offices to support the council in broadening the office market and attracting inward investment.</p>	GN to advise partners of outcome of bid
4	Partner Updates	
	RD advised Norfolk County Council were close to finalising a brief examining high level access options for East Norwich. Focus -	

Agenda item		Action
	feasibility of river crossings; access between sites; constraints mapping exercise. Expected to be complete by February 2021	
	JW asked that landowners should have the opportunity to consider these options	RD to circulate options
	CS asked whether Broads Authority Navigation team had been involved in identifying options. RD agreed to follow this up with CS in a separate meeting.	RD
	DF confirmed that after 2 years of negotiations contracts have now been exchanged for the Carrow Works site. JW along with Jeremy Fooks will be leading on taking the site forward.	
5	Any other business	
	None	
6	Date of next meeting	
	JD to circulate dated for a meeting end of January/early February 2021	JD