

East Norwich Partnership

27th April 2021, 2- 4pm via Teams

Attendees:

Cllr Mike Stonnard (CllrS)– Chair	Paige Chappel (PC) – Network Rail
Graham Nelson (GN) – Norwich City Council	Richard Cubitt (RC) – SPC
Tracey Coleman (TC) - Norwich City Council	Matthew Trigg (MTri) – RWE
Tracy Armitage (TA) – Norwich City Council	Paul Harris (PH) – South Norfolk & Broadland District Council
Judith Davison (JD) – Norwich City Council	Helen Mellors (HM) – South Norfolk & Broadland District Council
Helen Corina (HC) – Norfolk County Council	Amy Dunham – Norwich City Council
Richard Doleman (RD) – Norfolk County Council	Jason Syrett – Allies and Morrison
Martyn Saunders (MS) – Avison Young	Sarah Ashurst – Norwich City Council
Anthony Benson – Allies and Morrison	Richard Tobias
James Waterhouse – Icen Properties	Dan Doris (DD) – Avison Young
Akis Chrisovelides (AC) – Serruys Property Company	Evan Gwilliam (EG) – Hydrock
Andy Teague (AT) – Cushman Wakefield	
Charles Whitworth (CW) – Cushman Wakefield	

Agenda

Item	Topic	ACTION
1	<p>Welcome/Apologies (Cllr Stonard)</p> <p>Apologies: Charles Amies – Homes England, Laura Waters – NCC, Ellen Goodwin – LEP, Paul Kitson – Homes England, Adrian Cross (AC) – National Grid, Steve Crutchley (SC) – Fuel Properties, Rebecca Cunningham (RC) – Network Rail, Adam Gaymer (AG) – Fuel Properties, Ken Dytor (KD) – Urban Catalyst, Steven Evans – Norwich City Council Phil Courtier (PC) – South Norfolk & Broadland District Council</p>	
2	<p>Minutes of the last meeting (Cllr Stonard)</p> <p>The Minutes of the previous meeting were AGREED AD to amend to SN&BDC</p> <p>Doc: 020221 Minutes Final Draft Amended Doc: Task Order – Norwich East Link V4.1 revised</p>	
5	<p>Consultants' progress update (Martyn Saunders)</p> <ul style="list-style-type: none"> • MS gave an introduction to the consultant team and their competencies • MS gave an update of work to date to build up a strong picture of the site and environment • Engagement with key landowners is taking place and ongoing • Meetings with wider stakeholders are due to take place over the next few weeks • Site visits are underway • An engagement strategy has been prepared which runs until early 2022 <p>Comments/clarifications:</p> <ul style="list-style-type: none"> • MS clarified that the Engagement Strategy has had one round of comments received from the project manager and the project steering group • If members have any comments they are welcome 	

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	<ul style="list-style-type: none"> • JD – confirmed that final sign off is the responsibility of the Steering Group • CW – stressed that the owners of the utilities site are keen to engage with the consultant group – MS confirmed this will take place shortly <p>Doc: East Norwich Initial Working Programme 210315 Doc: 210421_Engagement Strategy LR</p>	
3	<p>Project management and financial update (Tracey Coleman)</p> <ul style="list-style-type: none"> • TC gave a brief introduction • TC confirmed that the working project team are working to develop a comms strategy and website • Press coverage has generated public interest in the site and these expressions of interest are being logged • Post election, there will be further site visits in June for the wider board and stakeholders • TC has met with Mike Burrell and is working with him • Discussions ongoing with Network Rail continue • Meeting to be held with Greater Anglia • Meeting to be held with WSP on highways • Public engagement will begin in June • Meeting to be held soon with Historic England <p>Comments/clarifications:</p> <ul style="list-style-type: none"> • AC suggested that landowners would benefit from visiting other sites to gain contexts • PH — is it possible to understand the programme for developing an SPD to ensure it is properly programmed within each authority TC confirmed it was important to run in tandem with the local plan. TC also confirmed the cross member working is crucial and we will work with them to make this adoptable as an SPD. ACTION - TC & PH to pick up offline. <p>Doc: ENP PM Update 20 4 21 Doc: EN GNLP Reg19 reps summary 200421</p>	TC & PH
4	<p>Project governance (Judith Davison)</p> <ul style="list-style-type: none"> • JD presented the project governance • NOTED: that other sign off bodies will need to be included if this process flows through to an SPD • ACTION: Amend structure to include a key JD <p>Doc: Governance Structure April 21</p>	JD
6	<p>Partner updates (all)</p> <p>RC – County Confirmed receipt of draft document from WSP and will share this when in a position too.</p> <p>PC – Network Rail Update from Freight team at Trowse provided some useful information about relocation</p>	

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	<p>Freight relocation has been done in non active sites but is not cost effective for in action sites – with this in mind some work will need to be done around value as a development and cost effectiveness. Network Rail would therefore appreciate some input and assistance on this</p> <p>AGREED: that further conversations are required & and update will be given at the next meeting.</p> <p>GN – Norwich City Council GN noted that the purchase of Carrow House is proceeding and should complete very soon.</p>	
7	<p>AOB and date of next meeting</p> <p>W/C 21 June 2021 TBC</p>	