

Norwich Town Deals Board

10am Monday 29th November

Minutes:

Attendees:

Andrew Dernie (CHAIR) (AD) – Aviva
 Vince Muspratt (VM) – Norfolk County Council
 Chris Sargisson (CS) – Norfolk Chamber of Commerce
 Jerry White (JW) – City College Norwich
 Sarah Collins (SC) – Norwich City Council
 Chris Starkie (CSt) – New Anglia LEP
 Cllr Alan Waters (AW) – Norwich City Council
 Julie Schofield (JS) – UEA
 Sarah Blackledge (SB) – Job Centre Plus
 Stefan Gurney (SG) – Norwich BID
 Tim Bishop (TB) – The Forum Trust
 Kris Jones (KJ) – Tech Velocity
 Amy Dunham (ADunham) – Norwich City Council

Ref	Item	Action
1	<p>Welcome apologies, minutes AD gave a summary of the last meetings minutes including Actions. 13 of the 24 Board positions in attendance</p>	
2	<p>Comms and press update Ministerial visit on Friday 26th November</p> <ul style="list-style-type: none"> • JW, AD & CS reported that the visit was extremely positive • Good coverage in regional press • View that content will be used again by the Ministry • The Minister was impressed by the facility and people he met • The Minister was given a tour of the Carrow Works site – impressed by mixed building heritage/waterfront/ scale • JW advised the board that it's likely the Digitech Factory will be used as a case study for the upcoming White Paper. <p>London Business Show 24th and 25th November</p> <ul style="list-style-type: none"> • SG gave an update and feedback from the recent visit to London for the Business Show. • Good pilot of the Invest Norwich Brand draft prospectus with SMEs and useful feedback on Norwich 	

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	<p>Actions</p> <ul style="list-style-type: none"> • JW to write to Minister on behalf of College by 10/12 • Ad to draft a follow up email to the Minister vs. East Norwich opportunity (review Channel 4 proposal) by 10/12 <p>SG to summarise Business Show findings and report back to Board with Branding update by 31/1</p>	<p>JW AD</p> <p>SG</p>
3	<p>Update on Community Renewal Fund & Levelling up Fund</p> <p>VM gave an update on the CRF projects.</p> <ul style="list-style-type: none"> • Joint highest in the UK with 13 approved projects • 4th for amount of money awarded – 5.2% of total funding across all areas. CSt stated this was twice as much as you would normally expect. Testament to the collaborative process used by County Council • 2% of the projects put forward are approved with a strong focus on Net Zero projects and employment • All applicants are notified of the outcome. • DLUHC have issued a contract and County are in discussions over some issues in terms of project variations. • Delivery deadline has been extended from end of March 2022 to end June 2022 – still ambitious • Levelling up funding stream (2nd wave) and Shared Prosperity Funding remain in play to compete for – need project pipeline • Norfolk Investment Framework being established. <p>Actions</p> <ul style="list-style-type: none"> • Circulate presentation to Board – 10/12 • Prompt network to shape up ideas and projects eg infrastructure to support climate actions – 31/1 	<p>VM All</p>
4	<p>Programme update Programme report and project status report</p> <p>ACE – JW</p> <ul style="list-style-type: none"> • Project is working towards some positive revisions which will be shared with the board in due course. Delivery in Summer 2022 remains the target. <p>Branding – SG</p> <p>First part of the work is completed</p> <ul style="list-style-type: none"> • CLIC have been appointed • First iterations of the brand are done • First draft of the prospectus is also complete • Tender has been run for the web provision and Grit have been appointed. Kick off meeting is completed. 	

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	<p>Townsend Digital Hub – SC/CS</p> <ul style="list-style-type: none"> • Townsend Digital Hub project is moving forward, however there are delays. • CS suggested that the project team need to look at publicising the space to the digital community in Norwich • KJ suggested another building in the City centre to consider • KJ also suggested a Digital industry focus group to support the project. <p>Carrow House - SC</p> <ul style="list-style-type: none"> • Mitie are on site. New CH works are on plan • The appearance of the building and car parking is currently being looked at. • Additional funding sources are being reviewed to support increase in construction costs and extra works recently identified. <p>East Norwich Masterplan – SC The masterplan has moved to Stage 2 and is on track.</p> <p>The Halls - SC</p> <ul style="list-style-type: none"> • Heritage Statement received. • Tender submission received for the scoping of the project. • Arts Council England have invited us to apply for • £750k funding to their Capital Programme – submission goes in one 13th December. • An access statement is also being prepared to inform the design. <p>Revolving Fund – SC</p> <ul style="list-style-type: none"> • Tenders out for consultancy around land selection • March 2022 is the aspiration for land to start being purchased and revolved <p>Public Realm – SC</p> <ul style="list-style-type: none"> • Hay Hill: Tender out for structural engineer, should be in place by the beginning of December. This is to review the design. • Stakeholder consultations are due to start in February • Public consultations may need to start after the Pre-election period. 	
5	AOB	

Forward meeting dates:

- 31 January 2022, 10am – 11:30am