

NORWICH TOWN DEALS BOARD
MONDAY 25 July, 10AM

Via MS Teams

Attendees:

Chris Sargisson (VICE-CHAIR) (CSa) – Norfolk Chamber of Commerce
 Roisin Buckley (RB) – Office of Chloe Smith MP
 Sarah Collins (SC) – Norwich City Council
 Graham Nelson (GN) – Norwich City Council
 Chris Starkie (CSt) – New Anglia LEP
 George Denton (GD) – South Norfolk & Broadland Council
 Ben Webster (BW) – Norwich City Council
 Cllr Alan Waters (AW) – Norwich City Council
 Tim Bishop (TB) – The Forum
 Ellie Hardy (EH) – Norwich City Council

Apologies:

Clive Lewis MP
 Vince Muspratt – Norfolk County Council
 Andrew Dernie - Aviva
 Jerry White – CCN
 Julie Schofield – UEA
 Ellen Tilney – Norwich City Council
 Phil Courtier – South Norfolk and Broadland District Councils
 Tim Bishop – The Forum
 Chloe Smith MP
 Sarah Steed – NUA
 Stefan Gurney – Norwich BID
 Julia Nix – Jobcentre Plus
 Cllr Mike Stonard – Norwich City Council
 Juliana Meyer – Supapass
 Julia Nix – Jobcentre Plus

Ref	Item	ACTION
1	<p>Welcome, Actions, Apologies, Minutes</p> <p>CSa gave a summary of the 27 June board meeting minutes and actions. The minutes were approved.</p> <p>Action: Grow-on space with Digital Hub will be continued.</p> <p>Request for letters of support regarding LUF no longer required. Bid was finalised and submitted on 22 July. Thank you to those who did submit their letters of support.</p>	AD/CSa

<p>2</p>	<p>Public Realm project presentation – Ben Webster Key Decision</p> <p>BW provided a presentation on the St Giles report.</p> <p>BW apologised as there is an error on the first page of the report under ‘Finances’. Shortfall figures correct but currently forecasted costs are incorrect. Correct figures – Hay Hill - £2.349mill; St Giles – £2.167mill. There is still uncertainty about what the actual costs will be for Hay Hill in particular. A Quantity Surveyor has been appointed for Hay Hill however we will not receive an accurate budget cost for the scheme until September.</p> <p>The costs of the public realm projects are significantly increasing due to inflation, and Tarmac are reviewing the build costs on a monthly basis, therefore the expectation is that the costs will continue to rise.</p> <p>Hay Hill may have same cost increases as St Giles.</p>	
<p>3</p>	<p>Town Deal Projects, predicted completion dates</p> <p>SC gave an overview of Norwich’s eight Towns’ Fund projects and their predicted completion dates.</p> <p>ACE – on schedule for a completion date of September 2022.</p> <p>Branding – on schedule for August/September 2022.</p> <p>The Halls – end of 2023, beginning of 2024.</p> <p>Carrow House – on schedule for December 2022. ENMP – completed</p> <p>Public Realm – Hay Hill on schedule for January 2024.</p> <p>Revolving Fund – on schedule for March 2024. The nature of this means it is difficult to state how and when the money will be spent.</p> <p>DigiTech Factory – completed September 2021.</p> <p>The Digital Hub – on schedule for March 2024.</p>	

<p>4</p>	<p>Project Updates</p> <p>CSt asked for a brief outline description of each report to be included in each Highlight Report.</p> <p><u>ACE</u></p> <p>On Schedule.</p> <p>GN – ongoing positive comms message we need with change in ministerial positions and uncertainty. Messages to government about delivering at pace. Events could be arranged to show completed projects.</p> <p>Action: Add to agenda for next meeting regarding events for ACE and Branding projects. Arranging events to be considered before next meeting. SC to speak to Jerry and Stefan Gurney.</p> <p><u>Branding</u></p> <p>On Schedule.</p> <p><u>The Halls</u></p> <p>Out to tender for architect, returned 25 July. Deadline for QS and PM is 25 July.</p> <p><u>Digital Hub</u></p> <p>Moving forward. Intention is to tender project as whole package. Design team will be involved until the end.</p> <p>CSa, SC and Hannah visited Townshend House. Sub-committee to produce brief of what they want to see in the building. This will be added to design brief for designers.</p> <p><u>Carrow House</u></p> <p>Out to tender for Old Carrow House construction. Received one submission. Decision is awaiting to be made.</p> <p>There has been handover for New Carrow House. Awaiting on fire safety before people can move in around September/October.</p> <p>CSt enquired about a visit or a Board meeting at the site. This is being considered.</p> <p><u>ENMP</u></p> <p>Completed. This will remain on the agenda so updates can be provided by GN</p>	<p>JW</p> <p>SC/EH</p> <p>SC/AD/EH</p>
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	<p>GN - There has been a session with inspectors regarding confirmation of planning for policy framework. Outcome of this is that it is moving forward satisfactorily to support the policy.</p> <p>Homes England are commissioning detailed viability and delivery work to support potential cases for public funding. External consultancy advice is now being tendered expected to be completed by December 2022.</p> <p>Formal consultation on the planning application to begin in due course.</p> <p><u>Public Realm</u></p> <p>Hay Hill – Moving forward. A specialist water feature contractor has been appointed.</p> <p>A meeting has occurred regarding the sculptures. A tender has been put out for them to be moved.</p> <p><u>Revolving Fund</u></p> <p>Moving forward. Letters to been sent out to Stage One sites offering a negotiated figure.</p>	
5	<p>AOB</p> <p>Request to change date of September meeting from 26 September to 19 September. This was approved.</p>	

Next Meetings

Monday 19 September –10am
Monday 31 October – 2pm