

NORWICH TOWNS DEAL BOARD

MONDAY 31 October 2022, 2.00PM

Via MS Teams

Attendees:

Chris Sargisson (VICE-CHAIR) (CSa) – Norfolk Chamber of Commerce
Graham Nelson (GN) – Norwich City Council
Roisin Buckley (RB) – Office of Chloe Smith MP
Sarah Collins (SC) – Norwich City Council
Ellen Tilney (ET) – Norwich City Council
Jerry White (JW) – CCN
Chris Starkie (CSt) – New Anglia LEP
Cllr Alan Waters (AW) – Norwich City Council

Tim Bishop (TB) – The Forum
Gill Mason (GM) – DWP
Ellie Hardy (EH) – Norwich City Council
Andrew Walker (AW) – DLUHC
Sarah Steed (SS) – NUA
Debra Baillie-Murden (DBM)
Lara Hall (LH) – Norwich City Council
Gabriella Mogyrosi (GM) – Norwich City Council

Apologies:

Andrew Dernie – Aviva
Clive Lewis MP
Stephen Evans – Norwich City Council
George Denton – South Norfolk & Broadland Council
Julie Schofield – UEA
Phil Courtier – South Norfolk and Broadland District Councils
Chloe Smith MP
Helen Lewis – UEA

Shan Lloyd – BEIS
Julia Nix – Jobcentre Plus
Juliana Meyer – Supapass
Cllr Mike Stonard – Norwich City Council
Stefan Gurney – Norwich BID
Vince Muspratt – Norfolk County Council
Vicky Boorman – Norwich City Council

Ref	Item	ACTION
1	<p>Welcome, Actions, Apologies, Minutes</p> <p>CSa gave a summary of the 22 September Board meeting minutes and actions. The minutes were approved.</p> <p>It was suggested we invite Dehenna Davidson MP to see Town Deal projects in Norwich, especially inviting her to the opening of ACE Centre. ET – there is a possibility of a ministerial visit. However, this may not be until early 2023.</p> <p>Reminder to return to EH an updated Declaration of Interest. All information needs to be provided by the end of November.</p>	

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2	<p>Branding Project Presentation</p> <p>Branding Launch on 6 October was universally well received. Several businesses attended who expressed interest in making use of the materials.</p> <p>WiN website - Workinnorwich.co.uk, this includes all the resources and videos about people who work in the city. Resources are available for free.</p> <p>SS stated they are high quality resources and NUA have already started to use these in recruitment and with prospective students.</p>	
3	<p>Public Realm – Hay Hill Update</p> <p>LH gave a presentation on the Hay Hill – Public Realm project.</p> <p>JW was uncertain about the concession stand as it is close to Norwich Market. LH explained it is an existing concession with a long lease. The market is careful about the new vendors allowed in the stalls allowing a balance. Concession stand has been successful showing the business is well supported. There has been communication regarding what the business may offer in the future.</p> <p>JW also expressed concern regarding Weavers Lane and William Booth Street. LH stated there has been communication within Norwich City Council about waste management. Looking at similar issue with Tombland scheme and how that was handled.</p> <p>It was discussed that lighting is important and how it looks at night as it is an area used almost 24 hours a day. Therefore, seeing an example of how it would look at night would be helpful. LH – working with Amy for this, including CCTV and integrating with planting.</p> <p>There is concern regarding ongoing maintenance costs of the scheme, particularly with the water features and plants.</p> <p>We want to get the most commercial value from surrounding businesses – this includes strategy for litter and sponsorship. LH – meeting with design team for Morrisons to see what can be done at the front of the building on to Hay Hill. Also working with stakeholders and Norwich BID to see what can be provided regarding help with maintenance costs as well as management and maintenance of the site.</p> <p>View of Internal Town Deal Board was if we are unable to fund working on both Weavers Lane and William Booth Street, the focus should be on the latter.</p> <p>CSt mentioned a similar project in Ipswich and enquired about what</p>	LH

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	<p>is being done for people who are sight impaired and an incident involving a member of the public. LH acknowledged they have engaged with Ipswich regarding this and what can be learned. Accessibility has been considered and accessibility groups have been approached who have provided feedback in terms of best practice. As a result, accessibility adaptations have been made. A 3D model of the scheme will be created and a meeting with accessibility groups will take place involving the model.</p>	
4	<p>Town Deal Projects, predicted completion dates</p> <p>SC gave an overview of Norwich's Towns' Fund projects and their predicted completion dates.</p> <p>ACE – complete but still awaiting equipment due November 2022.</p> <p>Branding – completed October 2022</p> <p>ENMP – completed June 2022</p> <p>The Halls – due for completion June 2024.</p> <p>Carrow House – due for completion January 2023.</p> <p>Public Realm – Hay Hill on schedule for December 2023.</p> <p>Revolving Fund – on schedule for March 2024.</p> <p>DigiTech Factory – completed September 2021.</p> <p>The Digital Hub – on schedule for March 2024.</p>	
5	<p>Project Updates</p> <p><u>The Halls</u></p> <p>Moving well. Design Team are on board. Looking at brief in more detail, currently looking at the project programme.</p> <p>There is a twin-track approach. NCC Community and Leisure are looking at revenue generation going forward. Further to the initial stages of this work the design Team have been advised to proceed with a bar and café.</p> <p>A Condition Survey carried out in August 22 has shown some issues. We are looking to incorporate the works with the Town Deal Fund to reduce closure time.</p>	

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	<p>Everything is currently on track.</p> <p><u>Digital Hub</u></p> <p>Design Team are progressing, we are consulting with the sub-committee. We have taken the sub-committee around Townshend House, explaining what we will be doing and showing diagrams. The sub-committee have provided feedback, we are revising the scheme to reflect the comments</p> <p>Tender process is being put together.</p> <p>For the operations, there will be requirements in the contract to ensure the Digital Hub is run the way that was envisaged. We will ensure there is someone from Norwich City Council or the Town Deal Board as part of the management process.</p> <p><u>Carrow House</u></p> <p>Going well. There is interest from a potential tenant in New Carrow House. Hope is they move in on 1 December.</p> <p><u>Revolving Fund</u></p> <p>Moving forward well. We are negotiating with four sites and submitting a paper to Cabinet for CPO approval, for two of these sites. However, this does not mean we will proceed with CPO's.</p>	
6	<p>AOB</p> <p>LUF Update – original announcements scheduled for beginning of November have been pushed back to early December.</p> <p>December meeting will remain in the diary for urgent matters.</p>	

Next Meetings

Monday 28 November – 10am

Monday 19 December – 10am (*if required*)