

NORWICH TOWNS DEAL BOARD

MONDAY 31 July, 2.30PM

Via MS Teams

Attendees:

Andrew Dernie (CHAIR) (AD) – Aviva
Graham Nelson (GN) – Norwich City Council
Sarah Collins (SC) – Norwich City Council
Ellen Tilney (ET) – Norwich City Council
Chris Starkie (CSt) – New Anglia LEP
Sarah Steed (SS) – NUA
Chris Dashper – New Anglia LEP
Cllr Mike Stonard (MS) – Norwich City Council
Ellie Hardy (EH) – Norwich City Council

George Denton (GD) – South Norfolk & Broadland Council
Chris Sargisson (CSa) – Norfolk County Council
Jerry White – CCN
Julie Schofield – UEA
Christie Waddington (CW) – DWP
Stefan Gurney (SG) – Norwich BID
Andy Land – NCS
Oli Chinn – Purcell

Apologies:

Clive Lewis MP
Julia Nix – Jobcentre Plus
Juliana Meyer – Supapass
Gill Mason (GM) – DWP
Phil Courtier (PC) – South Norfolk and Broadland

Chloe Smith MP (CS)
Kris Jones
Ellen Wallace (EW) – Office of Clive Lewis MP
Tim Bishop (TB) – The Forum

Ref	Item	ACTION
1	Welcome, Actions, Apologies, Minutes The 26 June 2023 Board minutes were approved, and actions covered.	
2	The Halls Project Presentation A presentation was provided on the Halls. Oli Chinn of Purcell Architects and Andy Land of NCS covered the design of the Halls and provided an outline of the scheme, budget and programme. OC covered changes to lighting externally and internally as well as changes to the entrance of St Andrew's Hall.	

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	<p>AD enquired regarding sound proofing and black out blinds to allow events to be separated. SC confirmed this has been investigated. The design Team includes an acoustic consultant.</p> <p>MS enquired regarding prioritising what is included in the changes to the Halls to manage costs. SC confirmed there is a list of priorities that will be included in the project. For example, there are urgent repair works that will be included and other less urgent works that may be needed in the next 10 years. All items will be included in the tender, however if it is over budget less urgent works will be removed to ensure the project is viable and achieves its objectives.</p> <p>SS explained there were queries early on regarding the role and purpose of the Halls, and these have not yet been resolved. It is difficult to assess if it meets what was originally set out in the bid. SC explained that NCC Leisure and Cultural services, are progressing an in depth project, lead by Clare Hubery, (Also Town Deal PM) which looks at the uses and requirements for The Halls in the future. The Programme Manager receives updates on their findings and feed this back to the design team to ensure wherever possible the design reflects the requirements.</p> <p>SS stated that live performance is changing and so it may be possible to include AV in the space which will future proof the facility. SC confirmed that NUA and Norwich Theatre Royal have offered technical consultants to look at a set of AV plans. Clare Hubery has followed up on this offer and we are in the process of arranging a meeting to discuss the design as quickly as possible.</p> <p>JW stated we do not have a plan for an integrated camera system meaning the camera would need to be set up each time it is used, this adds complexity. Norwich Cathedral have this system so it may be possible to speak to them.</p> <p>POST MEETING NOTE: An integrated camera system is included in the scheme.</p> <p>JW also enquired regarding the sustainability of the lighting as well as running costs from increasing the lighting.</p>	
3	<p>Update on funding streams into the city</p> <p>ET gave a summary of DLUHC's visit to view the Towns Deal Fund projects. Those who attended were civil servants from DLUHC and from BEIS.</p> <p>ET and SC enquired about round three of Levelling Up Funding. The team who visited were unable to give any details but did</p>	

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	<p>confirm there was funding still available and DLUHC were reviewing the most efficient way of distributing the funding.</p> <p>NCC are reviewing the recent LUF application to establish if any of these projects could be revised and delivered in the anticipated time frame. Additional project may also include projects at Guildhall and Exchange Street.</p> <p>We will also be contacting the team managing projects in Norwich North as some projects are currently unfunded.</p> <p>ACTION: AD would like to discuss options for funding at next meeting.</p> <p>SG discussed necessity to look at follow-up funding for the Branding project. SG has sent to GN and CSt the justification using the existing Business Case. SG would like to discuss how Branding would be funded going forward. AD stated this can be considered at the next meeting.</p> <p>JS stated we should look at where additional funding has been secured and matched. We should also look at the timeline as there is a General Election next year.</p> <p>SC added that St Giles was paused and is a project we could start quickly.</p>	<p>SC/ET</p> <p>SC/ET</p> <p>SC/ET</p> <p>GN/ET</p>
4	<p>Town Deal Projects, predicted completion dates</p> <p>Information about predicted completion dates were circulated prior to the meeting.</p>	
5	<p>Project Updates</p> <p>Time ran out for a project update. However, SC provided an update on the tender for the Digital Hub.</p> <p>The re-tender for the Digital Hub has been issued. We received a request for an extension of time which was accepted.</p>	
6	<p>AOB</p> <p>None</p>	

Next Meetings

Monday 25 September – 2pm

Monday 30 October – 10am

Monday 27 November – 2pm