

# RECORD OF OFFICER DECISION

Local Government (Executive Arrangements) (Meetings and Access to Information)  
(England) Regulations 2012.

**Type of decision:** Material decision

**Decision Date:** 26<sup>th</sup> April 2024

**Decision Maker:** Executive director of development and city services

**Decision status: Is Key Decision?:** No

**Is subject to call in?** No

## **Decision details:**

1. Following various discussions at the East Norwich Delivery Board, particularly at the meeting of 22<sup>nd</sup> November 2023. The Board indicated that it thought it would be strengthened through the appointment of independent experts to strengthen it.
2. The board's view was that the individuals who could play this role would need to bring with them very significant experience in the regeneration and construction sector and be able to assist with interacting with landowners and government representatives. It favoured a an approach to recruitment that involved various names being put forward by key organisations involved in the process and informal approaches being made to sound out the willingness to act in this way.
3. By the end of 2023 various names had been put forward for possible consideration by partners. Informal discussions were held with possible candidates in early 2024. The board were kept informed of this process and agreed that two of the candidates who had been spoken to were of the calibre and experience to add significant value to the work of the group.
4. HR colleagues were involved throughout this process and advised that as the roles would not be employees of the City Council that none conventional routes could be followed.
5. The requirements for the roles are set out in a contract for services. Supported by appropriate documentation in relation to confidentiality and conflicts of interest. Remuneration is within the range to £5,000 - £10,000 per annum for each of the posts. Costs will be met from identified provision in the budget for East Norwich regeneration work.

6. Following the Board discussion on 9<sup>th</sup> April the decision was made to appoint Bob Lane and Saul Humphrey to act in an independent capacity on the Board. Contract documentation was issued on 26<sup>th</sup> April and was all necessary check were completed by early May.
7. Having made the decision the Director unfortunately overlooked the preparation of the decision notice until later in the year.

**The Executive director of development and city services has taken the following decision following consultation with the leader of the Council (and Chair of East Norwich Delivery Board):**

To approve the appointment of Bob Lane and Saul Humphrey to serve in an independent expert advisory capacity on the East Norwich Delivery Board. Appointments to commence in May 2024 and be subject to annual review.

**Reason for decision:**

To increase the expertise and effectiveness of the East Norwich Delivery Board.

**Alternative Options:**

Not to appoint one of both candidate

**Declarations of Interest:**

None

**Reports considered by the decision maker:**

None

**Any background documents considered:**

Various discussions at East Norwich Delivery Board Nov 23 – April 24

**Publication date:** 9 September 2024