

RECORD OF OFFICER / MATERIAL DECISION

Local Government (Executive Arrangements) (Meetings and Access to Information) (England)
Regulations 2012.

Decision Date – 09/09/2025

Decision Maker: Chief Executive

Decision status: Is Key decision?: No

Is subject to call in?: No

Decision details:

This decision has been made by the Chief Executive under their delegated authority to take an urgent executive decision in accordance with the provisions set out in the Council's constitution.

In February 2025, Cabinet determined to:

'Delegate authority to the Executive Director of Communities and Housing, in consultation with the Portfolio Holder for prosperous Norwich, to agree the preferred operating model for The Halls and award a contract to the successful supplier following open procurement or retain operations of The Halls in-house'.

Following the conclusion of a tender process, the Council has received a challenge to the outcome of the process. Therefore, after considering the likelihood of a successfully defending the challenge and the risk exposure to the Council, and after consulting with members of the Cabinet*, the Chief Executive has taken the following urgent decision:

That in accordance with regulation 55(1) of the Public Contracts Regulations 2015 the council will not to proceed with the Procurement of an operator for the Halls.

*The Leader of the Council was excluded from the consultation due to a conflict of interest, arising from being a board member for one of the bidders.

The details of this decision are exempt from publication by virtue of paragraph 3 of Part 1 of Schedule 12a of the Local Government Act 1972

Public Interest Test: The decision details contains commercially confidential information, the disclosure of which would be detrimental to the commercial interests of the Council

Date of decision: 09 September 2025

Publication date: 12 September 2025