

Norwich Town Deals Board

Monday 29 March 2021, 10am

Via MS Teams

Chair:

Andrew Dernie Aviva (AD)

Attendees:

Chris Sargisson Norfolk Chamber Commerce (CSar)
Chris Starkie New Anglia LEP (CS)
Kris Jones Tech Velocity (KJ)
Linn Clabburn Cambridge Norwich Tech Corridor (LC)
Stefan Gurney Norwich BID (SG)
Graham Nelson Norwich City Council (GN)
Stephanie Beggs MHCLG (SB)
Heidi King DWP (HK)
Chloe Smith MP
Vince Muspratt Norfolk County Council
Jerry White City College Norwich
Cllr Alan Waters Norwich City Council
Stephen Evans Norwich City Council

In attendance:

Ellen Tilney Norwich City Council
Amy Dunham Norwich City Council

Apologies:

Sarah Steed NUA
Juliana Meyer Supapass
Phil Courtier SNC/BDC
Clive Lewis MP
Julie Schofield UEA

Notes

Ref	Item	Lead
1	Welcome, apologies, minutes Minutes AGREED Agreed to carry forward the Action items <ul style="list-style-type: none">• Comms• key project highlights• Consolidate leanings from other digital hubs	AD
2	Programme Update Programme looking good and on track GN confirmed there is a power of delegation to sign off schemes,	

	<p>however it is suggested it would be sensible to establish a process to take these back to cabinet</p> <p>Q4 payment received for Digitech Factory and East Norwich although the amount requested to cover programme management was not included and has been rolled forward into the next financial year. First reporting point is likely to be in mid July 2021.</p> <p>Comms Update Within the Towns Deal budget we have a 20% fte for a comms role involvement. ET & ADunham are working with comms to look at how we do this. ADunham is currently working with comms to create the website. AD – Suggestion to bring a report on comms strategy for the programme to the April board meeting. GN – noted that the Highlight Reports will need to develop in terms of information relating to budgets and greater details</p> <p>ACTION : ADunham to add comms item to the Agenda for April and as a bi-monthly (or as needed) items going forward</p>	AD
3	<p>Terms of Reference</p> <p>Updated ToR have been circulated and are now fully compliant and up to date.</p> <p>NOTED: That the role of Vice Chair and Chair are elected roles and are due for review every 12 months . ACTION: ET and AD to discuss and bring proposal for selection of Chair and Vice Chair to April board meeting.</p>	ET/AD
4	<p>The Halls Creative Space</p> <p>Clare Hubery presented on The Halls – This presentation has been circulated to the board.</p> <p>Comments & questions:</p> <p>JW – need to consider how college and wider community can engage with the facility GN highlighted that this will contribute to how Norwich is viewed and received. CH confirmed that Historic England are engaged in the process. CH commented that sound proofing is part of the project in reference to historic issues. SG – Suggested identifying a member of the cultural sector to join the board. KJ – important to include and consider groups who may be displaced due to the closure of OPEN such as Home School groups Cllr Waters – the aim is for a multi-disciplinary facility, however a concert hall facility is likely to require a separate proposal at another location which the City would more than welcome JW – need to consider how the college and wider community can</p>	SG/CH

	engage with the facility. ACTION: SG to liaise with CH to discuss possible candidates to represent the cultural sector. Suggestions to be brought to the Board.	
5	<p>Public Realm</p> <p>Ben Webster gave his presentation on the Public Realm project. This presentation has been circulated to the Board.</p> <p>Comments & questions: SE commented that the relocation of the sculpture to a more suitable location is welcome. SE highlighted that there is a piece of work looking at the area and it's uses which will compliment this area of Town Deal work KJ noted that some of this work is to attract retailers to empty spaces, but also who are these likely to be in terms of uses and types of business for instance leisure industry. SG – there is a recently completed retail strategy for the city which answers some of the questions raised by KJ and can help inform the project. We need to look at the flexibility of space, especially in relation to the provision of open air dining and events. Cllr Waters – need to give thought to the location and context of the sculpture relocation. GN in terms of retail NCC is in conversations around the empty spaces and the impression is that traditional retail is still keen to occupy these spaces.</p>	
6	<p>Community Renewal Fund</p> <p>VM's presentation has been circulated to the Board.</p> <p>Town Deals board will be invited to review and agree the package of projects submitted for Norwich.</p> <p>CS there are two opportunities to put in bids (including the Levelling-Up Funds). Local MP's should be engaged in this process. Norfolk County Council also has the opportunity to submit a transport bid alongside this.</p> <p>ACTION: Given the short timetable, a further meeting to discuss this in detail has been scheduled for 30 March at 5pm.</p>	
7	AOB	All

Forward meeting dates:

26 April 2021, 10am-11.30am

24 May 2021, 10am-11.30am

28 June 2021, 10am-11.30am

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