

## Public Protection (food & safety) Food Premises Inspection Report

Name of Business:	NHS Clinical Research & Trials Unit
Address of food business:	School of Medicine Health Policy & Practice, Chancellors Drive, UEA, Norwich, NR4 7TJ
Date of Inspection:	24 July 2013
Risk Rating Reference	13/00573/FOOD
Inspection Reference	EH13/23033
Type of Premises:	Caring Premises
Areas Inspected:	Main kitchen
Records Examined:	Safer Food Better Business
Details of Samples Procured:	None
Summary of Action Taken:	Informal

### Introduction to the Report

The report has been divided into three sections representing the areas we score you against. Each section begins with a *summary* of what was observed. The score you have been given for each section is indicated. Details of how these scores relate to your overall food hygiene rating are shown in the table at the front of the report. You can use the table to see what factors have influenced your score; where you have done well and where improvements can still be made.

There may be an additional section covering health and safety concerns which fall outside the scope of the national food hygiene rating scheme.

### Timescale for Compliance

All Notices must be complied with by the date on the Notice. If no Notice is served you must still deal with contraventions within a reasonable time. As a guide to compliance, contraventions to do with cleaning, temperature control and poor practice should be dealt with straight away. Those items which relate to structural repairs, training and the provision/review of your food safety management system should be completed with within the next 2 months. Health and safety contraventions should be dealt with within 3 months unless otherwise indicated. Urgent matters must be dealt with straight away.

### The Law

The report relates to the following legislation:

Food Safety Act 1990 (as amended)

Regulation (EC) No 178/2002 applied by The General Food Regulations 2004 (as amended)

Regulation (EC) No 852/2004 and No 853/2004 applied by Regulation 17(1) of the Food Hygiene (England) Regulations 2006.

Health and Safety at Work Etc. Act 1974 and related regulations.

This report may include matters which do not comply with the law (**Contravention**) matters which are not required by the law but which we recommend as good practice (**Recommendation**) guidance on best practice (**Information**) and, to balance the report, observations of current practice (**Observation**).

You may carry out alternative works to those in the report, but only if they are equally effective in securing full compliance with the law. Before undertaking alternative works, you are strongly advised to discuss the matter with me.

### Please Note

My inspection was not intended to identify every contravention of the law and only covers those areas, practices and procedures examined at the time. The report concentrates on the principle risks. If it fails to mention a particular item this does not mean you have necessarily complied with the law.

## **FOOD SAFETY**

### **How we calculate your Food Hygiene Rating:**

Compliance Area	You Score					
Food Hygiene and Safety	<b>0</b>	5	10	15	20	25
Structure and Cleaning	<b>0</b>	5	10	15	20	25
Confidence in management & control systems	<b>0</b>	5	10		20	30
<b>Your Total Score</b>	<b>0 – 15</b>	20	25 – 30	35 – 40	45 – 50	> 50
<b>Your Worst Score</b>	<b>0</b>	10	10	15	20	-
<b>Your Rating is</b>	<b>5</b>	4	3	2	1	0

Your Food Hygiene Rating is 5 – a very good standard



#### This box is available for your Right of Reply

- You have a 'right to reply' in respect of this food hygiene rating.
- This allows you to explain what improvements you have made or to offer an explanation for the standards we found at the time of this inspection.
- Your right of reply will be displayed here.
- Full details and the form can be downloaded: [www.norwich.gov.uk/foodhygieneratings](http://www.norwich.gov.uk/foodhygieneratings)

#### This box is available for the results of your Re-rating Inspection:

- You can request a re-visit for the purposes of re-rating if you have rectified the contraventions identified in this letter.
- You can make one request for a re-visit per statutory inspection period.
- If we are satisfied with the evidence you provide we will make an unannounced revisit and give you a 'new' food hygiene rating based on the level of compliance that is found at the time of the re-visit - your rating could go up, down or remain the same.
- Your new rating will be displayed here and on your website listing
- Full details and the form can be downloaded: [www.norwich.gov.uk/foodhygieneratings](http://www.norwich.gov.uk/foodhygieneratings)

## **Food Hygiene**

### **Summary:**

Food hygiene standards are excellent. You demonstrated full compliance with legal requirements. You have safe food handling practices and procedures and all the necessary control measures to prevent cross-contamination are in place. **(Score 0)**

### **Hand-washing**

1. Proper hand-washing is essential in preventing the spread of *E.coli* 0157 and other harmful bacteria onto food and food contact surfaces. Please refer to the enclosed catering and retail guide '*E.coli* - What you must do to keep your hands clean' for practical advice on keeping you and your customers safe. **(Information)**
2. I was pleased to see that you were using paper towels to turn off taps. **(Observation):**
3. I recommend that you replace the domestic type soap dispenser by filling up the wall mounted soap dispenser with anti-bacterial soap. **(Recommendation):**

### **Temperature Control**

4. I was pleased to see that the temperature in your fridge was well below required legal limits as it read 0.1°C on my probe thermometer. **(Observation)**
5. I recommend that you obtain a probe thermometer to verify temperatures of food stored in the fridge. **(Information / Recommendation)**

### **Practices**

6. I was pleased to see that you had excellent practices relating to cleaning, wearing appropriate overclothing, hand wash etc. **(Observation)**

## **Structure and Cleaning**

### **Summary:**

Full compliance with legal requirements. Structure and equipment clean and well maintained. No repairs or improvements identified. Evidence of effective pest control and waste disposal provision. **(Score 0)**

### **Cleaning**

7. I was pleased to see that the kitchen was cleaned both daily and had a regular deep clean. **(Observation)**

### **Maintenance**

8. I was pleased to see that the premises were well maintained. **(Observation)**

## **Confidence in Management**

### **Summary:**

A food safety management system is in place and you comply fully with the law. Hazards to food are understood, properly controlled, managed and reviewed. Your records are appropriate and being maintained. All your staff are suitably supervised and trained. [You have a very good track record.] **(Score 0)**

### **Documented Food Safety Management System**

9. I was pleased to see that you were using SFBB as your food safety management system which was comprehensively completed and implemented. **(Observation)**

### **Allergies**

10. In 2014 new Food Information rules will require food businesses to provide allergy information on unpackaged food sold from all catering outlets including takeaways, deli counters, bakeries and sandwich bars etc. The potential for cross contamination by allergens must also be made known to consumers. There will also be changes to existing legislation on labelling allergy causing ingredients in pre-packed foods. You can obtain more information from the Food Standards Agency website.  
<http://allergytraining.food.gov.uk/english/in-the-restaurant/>  
It's best to be prepared. If you can, make these changes now. **(Information)**