

# RECORD OF OFFICER DECISION

The decision below was made in accordance with the Council's Officer Schemes of Delegation, as detailed in Part 2 of the Constitution.

**REF: OD-2026-03**

**Decision Maker:** Louise Rawsthorne, Chief Executive

**Decision status: Is Key decision?** Yes

**Is subject to call in?** No

**Title:** Awarding the contract award for Unit4 Licence renewal

**Reasons for the Decision:** It is recommended to that the contract for Unit 4 Licensing renewals to Supplier A is approved as an Urgent Decision to ensure continued service provision from 21 May 2026.

**Decision details:** To award a contract to renew the Unit 4 Licence for the Councils ERP system.

The Executive decision was made by Chief Executive in consultation with The Leader and Chair of Scrutiny.

**Declarations of Interest:** None

**Background Documents:** None



**Chief Executive**

**Publication date:** 2 June 2026