

# Application for a Premises Licence under the Licensing Act 2003

Please read the following instructions first –

- Use the extra page at the end of the form to provide further details if necessary
- When it is complete you can submit the form directly to us – use the submit button. You may wish to print and keep a copy of the completed form for your records. For information about filling in this type of electronic form, use the help button
- For any applications which include the sale of alcohol, you will need to ensure the Designated Premises Supervisor has completed the consent form and upload it to validate your application
- **Before you complete this form -**
  - [Please read the available information on the Licensing Act 2003 \(opens in a new tab\)](#)
  - [Please read the application specific guidance notes \(opens in a new tab\)](#)
  - [Please read the Home Office guidance and refer to it while completing your application \(opens in a new tab\)](#)

What district/local area are you applying to?

I / We

*(premises licence holder name)*

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

## Premises Details

Postal address of premises or, if none, ordinance survey map reference or description

96-98 Harvey Lane  
Heartsease  
Norwich  
Norfolk

Postcode

NR7 0AQ

Telephone number of premises

What is the non-domestic rateable value of the premises?

£15,000.00

Trading name of the business

Prime Convenience Store

## Applicant Details

Please state whether you are applying for a premises licence as

Please confirm:

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities or

I am making the application pursuant to a:

Statutory function or

A function discharged by virtue of His Majesty's prerogative

**INDIVIDUAL APPLICANTS (fill in as applicable)**

Note, names provided in this section must match the premises licence holder names given earlier.

Title

Forename(s)

Surname

Are you 18 years or older? Yes  No

Date of birth

Current postal address if different from premises address

Postcode

Telephone number

Email address

Confirm email address

**Right to Work** - where applicable (if demonstrating a right to work via the [Home Office online right to work checking service \(opens in a new tab\)](#)), the 'share code' provided to the applicant by that service.

Input share code if applicable

**SECOND INDIVIDUAL APPLICANT (IF APPLICABLE)**

Title

Forename(s)

Surname

Date of birth (you must be 18 years old or over)

Current postal address if different from premises address

Postcode

Telephone number

Email address

Confirm email address

**Right to Work** - where applicable (if demonstrating a right to work via the [Home Office online right to work checking service \(opens in a new tab\)](#)), the 'share code' provided to the applicant by that service.

Input share code if applicable

**OTHER APPLICANTS**

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In case of a partnership or other joint nature (other than a body corporate), please give the name and address of each party concerned.

Name

Shiva Kumar Ramachandra

Address

[REDACTED]

Registered number (where applicable)

[REDACTED]

Description of applicant (for example, partnership, company, unincorporated association etc.)

Limited Company

Telephone number (if any)

[REDACTED]

Email address (optional)

[REDACTED]

Confirm email address (optional)

[REDACTED]

**Agent details**

Title

Forename(s)

Surname

Address

Postcode

Telephone number

Email address

Confirm email address

## Operating Schedule

When do you want the premises licence to start?

08/06/2026

Please note, your application for a premises licence may take up to two months to determine.

If you wish the licence to be valid only for a limited period, when do you want it to end?

Are more than 5,000 people to attend the premises at any one time?

Yes

No

If 5,000 or more people attend the premises at any one time, please state the number expected to attend

General description of premises ([please read guidance note 1 \(opens in a new tab\)](#))

Prime Convenience Store Is A Ground-Floor Retail Convenience Store Located Within A Mixed Commercial And Residential Area. The Premises Operate Primarily As A Local Convenience Shop Selling Groceries Household Items Soft Drinks Confectionery Tobacco Products And Alcohol For Consumption Off The Premises Only. The Premises Consist Of A Main Customer Sales Area With Shelving And Refrigerated Display Units A Service Counter With Electronic Till System A Storage Area To The Rear And Staff Facilities. Alcohol Will Be Displayed In Designated Shelving And Refrigerated Units Within The Main Sales Area And Monitored By Staff At All Times. The Premises Have A Single Public Entrance And Exit Facing The Street Frontage. Cctv Coverage Operates Throughout The Premises Including The Entrance/exit Tills And Alcohol Display Areas. No Seating Area Or External Drinking Area Is Provided And No Alcohol Purchased From The Premises Is Intended To Be Consumed On Or Immediately Outside The Premises. The Premises Will Promote The Licensing Objectives Through Staff Training Operation Of A Challenge 25 Policy Maintenance Of Cctv A Refusals Register And Regular Supervision By Management And Staff.

**Operating Schedule Continued**

What licensable activities do you intend to carry on from the premises?  
(Please see [section 1 of the Licensing Act 2003 \(opens in a new tab\)](#) and [Schedule 1 and 2 to the Licensing Act \(opens in a new tab\)](#)).

**Provision of regulated entertainment**

- a) plays
- b) films
- c) indoor sporting events
- d) boxing or wrestling entertainment
- e) live music
- f) recorded music
- g) performance of dance
- h) anything of a similar description to that falling within e, f or g

**i) Provision of late night refreshment (hot food and, or drink 11pm-5am)**

**j) Supply of alcohol**

Is the premises exclusively or primarily selling alcohol for consumption on the premises?

Do you want to remove the requirement to name a Designated Premises Supervisor (DPS)? Yes  No

# A

<b>Plays</b> Standard days and timings (please read <a href="#">guidance note 6</a> (opens in a new tab))		<b>Will the performance of a play          take place indoors or outdoors or          both? (Please read <a href="#">guidance note 2</a>          (opens in a new tab))</b>		Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
<b>Do you intend to apply for ONLY seasonal or non-standard timings for          your activities or opening hours?</b>				Yes	<input type="checkbox"/>			
				No	<input type="checkbox"/>			
Day	Start time	Finish time	<b>Please give further details here (<a href="#">please read guidance note 3</a>          (opens in a new tab))</b>					
Mon	<input type="text"/>	<input type="text"/>	<div style="border: 1px solid black; height: 100px; width: 100%;"></div>					
	<input type="text"/>	<input type="text"/>						
Tues	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						
Wed	<input type="text"/>	<input type="text"/>				<b>State any seasonal variations for performing plays (<a href="#">please</a>  <a href="#">read guidance note 4</a> (opens in a new tab))</b>		
	<input type="text"/>	<input type="text"/>				<div style="border: 1px solid black; height: 100px; width: 100%;"></div>		
Thur	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						
Fri	<input type="text"/>	<input type="text"/>	<b>Non standard timings. Where you intend to use the          premises for the performance of a play at different times          than those listed, please list (<a href="#">please read guidance note 5</a>          (opens in a new tab))</b>					
	<input type="text"/>	<input type="text"/>						
Sat	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						
Sun	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						

**B**

<b>Films</b> Standard days and timings (please read guidance note 6 (opens in a new tab))		<b>Will the exhibition of films take place indoors or outdoors or both?</b> (Please read guidance note 2 (opens in a new tab))		Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
<b>Do you intend to apply for ONLY seasonal or non-standard timings for your activities or opening hours?</b>				Yes	<input type="checkbox"/>			
				No	<input type="checkbox"/>			
Day	Start time	Finish time	<b>Please give further details here (please read guidance note 3          (opens in a new tab))</b>					
Mon	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						
Tues	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						
Wed	<input type="text"/>	<input type="text"/>				<b>State any seasonal variations for the exhibition of films          (please read guidance note 4 (opens in a new tab))</b>		
	<input type="text"/>	<input type="text"/>						
Thur	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						
Fri	<input type="text"/>	<input type="text"/>	<b>Non standard timings. Where you intend to use the premises for the exhibition of films at different times than those listed, please list (please read guidance note 5 (opens in a new tab))</b>					
	<input type="text"/>	<input type="text"/>						
Sat	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						
Sun	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						

**C**

<b>Indoor Sporting Events</b> Standard days and timings <u>(please read guidance note 6 (opens in a new tab))</u>												
<b>Do you intend to apply for ONLY seasonal or non-standard timings for your activities or opening hours?</b>					Yes	<input type="checkbox"/>	No	<input type="checkbox"/>				
Day	Start time	Finish time	<b>Please give further details here (please read guidance note 3 (opens in a new tab))</b>									
Mon	<input type="text"/>	<input type="text"/>										
	<input type="text"/>	<input type="text"/>										
Tues	<input type="text"/>	<input type="text"/>										
	<input type="text"/>	<input type="text"/>										
Wed	<input type="text"/>	<input type="text"/>						<b>State any seasonal variations for indoor sporting events (please read guidance note 4 (opens in a new tab))</b>				
	<input type="text"/>	<input type="text"/>										
Thur	<input type="text"/>	<input type="text"/>										
	<input type="text"/>	<input type="text"/>										
Fri	<input type="text"/>	<input type="text"/>	<b>Non standard timings. Where you intend to use the premises for indoor sporting events at different times than those listed, please list (please read guidance note 5 (opens in a new tab))</b>									
	<input type="text"/>	<input type="text"/>										
Sat	<input type="text"/>	<input type="text"/>										
	<input type="text"/>	<input type="text"/>										
Sun	<input type="text"/>	<input type="text"/>										
	<input type="text"/>	<input type="text"/>										

**D**

<b>Boxing or wrestling entertainment</b> Standard days and timings (please read guidance note 6 (opens in a new tab))		<b>Will the boxing or wrestling entertainment take place indoors or outdoors or both?</b> (Please read guidance note 2 (opens in a new tab))		Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
<b>Do you intend to apply for ONLY seasonal or non-standard timings for your activities or opening hours?</b>				Yes	<input type="checkbox"/>			
				No	<input type="checkbox"/>			
Day	Start time	Finish time	Please give further details here (please read guidance note 3 (opens in a new tab))					
Mon	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						
Tues	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						
Wed	<input type="text"/>	<input type="text"/>				<b>State any seasonal variations for boxing or wrestling entertainment</b> (please read guidance note 4 (opens in a new tab))		
	<input type="text"/>	<input type="text"/>						
Thur	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						
Fri	<input type="text"/>	<input type="text"/>	<b>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times than those listed, please list</b> (please read guidance note 5 (opens in a new tab))					
	<input type="text"/>	<input type="text"/>						
Sat	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						
Sun	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						

**E**

<b>Live music</b> Standard days and timings (please read <a href="#">guidance note 6</a> (opens in a new tab))		<b>Will the performance of live music take place indoors or outdoors or both?</b> (Please read <a href="#">guidance note 2</a> (opens in a new tab))		Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
<b>Do you intend to apply for ONLY seasonal or non-standard timings for your activities or opening hours?</b>				Yes	<input type="checkbox"/>			
				No	<input type="checkbox"/>			
Day	Start time	Finish time	Please give further details here ( <a href="#">please read guidance note 3</a> (opens in a new tab))					
Mon	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						
Tues	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						
Wed	<input type="text"/>	<input type="text"/>				<b>State any seasonal variations for performance of live music</b> (please read <a href="#">guidance note 4</a> (opens in a new tab))		
	<input type="text"/>	<input type="text"/>						
Thur	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						
Fri	<input type="text"/>	<input type="text"/>	<b>Non standard timings. Where you intend to use the premises for the performance of live music at different times than those listed, please list</b> ( <a href="#">please read guidance note 5</a> (opens in a new tab))					
	<input type="text"/>	<input type="text"/>						
Sat	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						
Sun	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						

**F**

<b>Recorded music</b> Standard days and timings (please read guidance note 6 (opens in a new tab))		<b>Will the playing of recorded music</b> <b>take place indoors or outdoors or</b> <b>both? (Please read guidance note 2</b> <b>(opens in a new tab))</b>		Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
<b>Do you intend to apply for ONLY seasonal or non-standard timings for</b> <b>your activities or opening hours?</b>				Yes	<input type="checkbox"/>
				No	<input type="checkbox"/>
Day	Start time	Finish time	<b>Please give further details here (please read guidance note 3</b> <b>(opens in a new tab))</b>		
Mon	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			
Tues	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			
Wed	<input type="text"/>	<input type="text"/>	<b>State any seasonal variations for playing recorded music</b> <b>(please read guidance note 4 (opens in a new tab))</b>		
	<input type="text"/>	<input type="text"/>			
Thur	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			
Fri	<input type="text"/>	<input type="text"/>	<b>Non standard timings. Where you intend to use the</b> <b>premises for the playing of recorded music at different times</b> <b>than those listed, please list (please read guidance note 5</b> <b>(opens in a new tab))</b>		
	<input type="text"/>	<input type="text"/>			
Sat	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			
Sun	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			

# G

<b>Performance of dance</b> Standard days and timings (please read <a href="#">guidance note 6</a> (opens in a new tab))		<b>Will the performance of dance          take place indoors or outdoors or          both? (Please read <a href="#">guidance note 2</a>          (opens in a new tab))</b>		Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
<b>Do you intend to apply for ONLY seasonal or non-standard timings for          your activities or opening hours?</b>				Yes	<input type="checkbox"/>			
				No	<input type="checkbox"/>			
Day	Start time	Finish time	<b>Please give further details here</b> ( <a href="#">please read guidance note 3</a> (opens in a new tab))					
Mon	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						
Tues	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						
Wed	<input type="text"/>	<input type="text"/>				<b>State any seasonal variations for the performance of dance</b> (please read <a href="#">guidance note 4</a> (opens in a new tab))		
	<input type="text"/>	<input type="text"/>						
Thur	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						
Fri	<input type="text"/>	<input type="text"/>	<b>Non standard timings. Where you intend to use the          premises for the performance of dance entertainment at          different times than those listed, please list</b> ( <a href="#">please read          guidance note 5</a> (opens in a new tab))					
	<input type="text"/>	<input type="text"/>						
Sat	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						
Sun	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						

# H

<p>Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6 (opens in a new tab))</p>			<p>Please give a description of the type of entertainment you will be providing</p> <div style="border: 1px solid black; height: 80px; width: 100%;"></div>					
			<p>Will the entertainment take place indoors or outdoors or both? (Please read guidance note 2 (opens in a new tab))</p>		Indoors	<input type="checkbox"/>		
			Outdoors	<input type="checkbox"/>				
			Both	<input type="checkbox"/>				
<p>Do you intend to apply for ONLY seasonal or non-standard timings for your activities or opening hours?</p>					Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Day	Start time	Finish time	Please give further details here (please read guidance note 3 (opens in a new tab))					
Mon	<input type="text"/>	<input type="text"/>	<div style="border: 1px solid black; height: 120px; width: 100%;"></div> <p>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) and (g) (please read guidance note 4 (opens in a new tab))</p> <div style="border: 1px solid black; height: 80px; width: 100%;"></div>					
	<input type="text"/>	<input type="text"/>						
Tues	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						
Wed	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						
Thur	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						
Fri	<input type="text"/>	<input type="text"/>	<p>Non standard timings. Where you intend to use the premises for entertainment of a similar description to that falling within (e), (f) or (g) at different times than those listed, please list (please read guidance note 5 (opens in a new tab))</p> <div style="border: 1px solid black; height: 120px; width: 100%;"></div>					
	<input type="text"/>	<input type="text"/>						
Sat	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						
Sun	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						

1

<b>Late night refreshment</b> Standard days and timings (please read <a href="#">guidance note 6</a> (opens in a new tab))		<b>Will the provision of late night refreshment take place indoors or outdoors or both?</b> (Please read <a href="#">guidance note 2</a> (opens in a new tab))		Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
<b>Do you intend to apply for ONLY seasonal or non-standard timings for your activities or opening hours?</b>				Yes	<input type="checkbox"/>			
				No	<input type="checkbox"/>			
Day	Start time	Finish time	<b>Please give further details here</b> ( <a href="#">please read guidance note 3</a> (opens in a new tab))					
Mon	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						
Tues	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						
Wed	<input type="text"/>	<input type="text"/>				<b>State any seasonal variations for the provision of late night refreshment</b> ( <a href="#">please read guidance note 4</a> (opens in a new tab))		
	<input type="text"/>	<input type="text"/>						
Thur	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						
Fri	<input type="text"/>	<input type="text"/>	<b>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times than those listed, please list</b> ( <a href="#">please read guidance note 5</a> (opens in a new tab))					
	<input type="text"/>	<input type="text"/>						
Sat	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						
Sun	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						

J

<b>Supply of alcohol</b> Standard days and timings (please read <a href="#">guidance note 6</a> (opens in a new tab))		<b>Will the supply of alcohol be for consumption:</b> (please read <a href="#">guidance note 2</a> (opens in a new tab))		On the premises <input type="checkbox"/>
				Off the premises <input checked="" type="checkbox"/>
				Both <input type="checkbox"/>
<b>Do you intend to apply for ONLY seasonal or non-standard timings for your activities or opening hours?</b>				Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Day	Start time	Finish time	<b>State any seasonal variations for the supply of alcohol</b> (please read <a href="#">guidance note 4</a> (opens in a new tab))	
Mon	<input type="text" value="06:00"/>	<input type="text" value="23:59"/>	Non standard timings. Where you intend to use the premises for the supply of alcohol at different times than those listed, please list (please read <a href="#">guidance note 5</a> (opens in a new tab))	
	<input type="text"/>	<input type="text"/>		
Tues	<input type="text" value="06:00"/>	<input type="text" value="23:59"/>		
	<input type="text"/>	<input type="text"/>		
Wed	<input type="text" value="06:00"/>	<input type="text" value="23:59"/>		
	<input type="text"/>	<input type="text"/>		
Thur	<input type="text" value="06:00"/>	<input type="text" value="23:59"/>		
	<input type="text"/>	<input type="text"/>		
Fri	<input type="text" value="06:00"/>	<input type="text" value="23:59"/>		
	<input type="text"/>	<input type="text"/>		
Sat	<input type="text" value="06:00"/>	<input type="text" value="23:59"/>		
	<input type="text"/>	<input type="text"/>		
Sun	<input type="text" value="06:00"/>	<input type="text" value="23:59"/>		
	<input type="text"/>	<input type="text"/>		

State the name and details of the individual whom you wish to specify on the licence as Designated Premises Supervisor (DPS).

Title	Mr
Forename(s)	Shiva kumar
Surname	Ramachandra
Date of birth	[REDACTED]
Home address	[REDACTED]
Postcode	[REDACTED]
Personal licence number	[REDACTED]
Issuing licensing authority	[REDACTED]

Please complete the 'Consent of individual to being specified as designated premises supervisor' form and have the person specified above confirm the details given.

**Consent to being specified as Designated Premises Supervisor**

I,

[Full name of designated premises supervisor]

of

[Home address of designated premises supervisor]

Hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for:

Type of application

by

[Name of premises licence holder/s]

Relating to a premises licence

[Number of existing licence, if any]

For  
Name of premises

Address of premises

Postcode

And any premises licence to be granted or varied in respect of this application made by

Name of premises licence holder/s

Concerning the supply of alcohol at  
Name of premises

Address of the premises

Postcode

**Consent of individual to being specified as premises supervisor (cont.)**

I confirm that I am entitled to work in the United Kingdom and am applying for, intend to apply for or currently hold a personal licence, details of which I have set out on this form.

Personal licence number

[insert personal licence number, if any]

Personal licence issuing authority (if any)

Name of authority

Address of authority

Postcode

Telephone number of authority

Confirmation

Name

Date

## K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children ([please read guidance note 8 \(opens in a new tab\)](#))

The premises do not intend to provide any activities or entertainment that may give rise to concern in respect of children. There will be no nudity or semi-nudity, adult entertainment, gaming machines, or exhibitions of films for restricted age groups.

The premises operate solely as a convenience store with off-sales of alcohol. A Challenge 25 policy will be implemented and staff will be trained in age verification procedures and the prevention of underage sales. A refusals register will be maintained at the premises.

L

Do you intend to apply for ONLY seasonal or non-standard timings for your activities or opening hours?			Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 6 (opens in a new tab))			<b>State any seasonal variations (please read guidance note 4 (opens in a new tab))</b>			
Day	Start time	Finish time	<b>Non standard timings. Where you intend to use the premises to be open to the public at different times than those listed, please list (please read guidance note 5 (opens in a new tab))</b>			
Mon	06:00	23:59				
Tues	06:00	23:59				
Wed	06:00	23:59				
Thur	06:00	23:59				
Fri	06:00	23:59				
Sat	06:00	23:59				
Sun	06:00	23:59				

**a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9 (opens in a new tab))**

The premises licence holder and staff will take all reasonable and necessary steps to promote the four licensing objectives, namely the prevention of crime and disorder, public safety, the prevention of public nuisance and the protection of children from harm.

The premises will operate as a responsible convenience store with appropriate management controls, staff training, CCTV coverage, age verification procedures and regular monitoring of the premises. Staff will be trained in licensing responsibilities and the lawful sale of age-restricted products.

A Challenge 25 policy will be operated at all times, with refusals and incidents recorded where appropriate. The premises will be maintained in a safe and clean condition, and management will work with the responsible authorities where necessary to ensure the licensing objectives are upheld.

**b) The prevention of crime and disorder**

A CCTV system will be installed and maintained covering the entrance, exit, till area and internal sales areas of the premises.

CCTV recordings will be retained for a minimum of 31 days and made available to Police or authorised officers upon request.

A refusals register will be maintained and regularly reviewed.

Staff will receive training in responsible alcohol retailing, age verification and licensing law requirements.

An incident log will be maintained to record any incidents of crime, disorder or anti-social behaviour.

**c) Public safety**

The premises will be maintained in a safe and clean condition at all times.

Fire safety equipment will be installed and regularly maintained.

Emergency exits and walkways will be kept clear and unobstructed.

Staff will be trained in emergency and evacuation procedures.

Appropriate lighting will be maintained inside and outside the premises.

**d) The prevention of public nuisance**

Notices will be displayed requesting customers to leave the premises quietly and respect local residents.

Staff will monitor the area immediately outside the premises where reasonably practicable.

Deliveries, collections and waste disposal will be managed to minimise noise and disturbance.

Litter associated with the premises will be regularly cleared.

**e) The protection of children from harm**

A Challenge 25 policy will be operated at all times.

Anyone appearing under the age of 25 will be required to produce acceptable photographic identification such as a passport, UK driving licence or PASS-approved identification card.

Staff training on age-restricted sales will be regularly conducted and refreshed.

No alcohol sales will be made to persons under the age of 18.

Alcohol displays will be positioned to allow effective supervision by staff.

**Declaration (please read guidance note 10 (opens in a new tab))**

[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK.

The Designated Premises Supervisor named in this application form is entitled to work in the UK (and is not subject to conditions preventing them from doing work relating to a licensable activity) and I have seen a copy of their proof of entitlement to work, if appropriate.

A person commits an offence if they knowingly or recklessly makes a false statement in or in connection with an application for a premises licence.

It is an offence under section 24b of the Immigration Act 1971 for a person to work when they know, or have reasonable cause to believe, that they are disqualified from doing so by reason of their immigration status. Those who employ an adult without leave or who is subject to conditions as to employment will be liable to a civil penalty under section 15 of the Immigration, Asylum and Nationality Act 2006 and pursuant to section 21 of the same act, will be committing an offence where they do so in the knowledge, or with reasonable cause to believe, that the employee is disqualified.

Confirmation of applicant or applicant's solicitor or other duly authorised agent (please see guidance note 11 (opens in a new tab)). If confirming on behalf of the applicant please state in what capacity.

Confirmation   
Name Shiva Kumar Ramachandra  
Date 07/05/2026  
Capacity (owner, director etc.) Director

For joint applications, confirmation of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant's solicitor or other authorised agent (please see guidance note 12 (opens in a new tab)). If confirming on behalf of the applicant please state in what capacity.

Confirmation   
Name  
Date  
Capacity (owner, director etc.)

Contact name (where not previously given) and postal address for correspondence associated with this application (please see guidance note 11 (opens in a new tab))

Name  
Address  
Postcode  
Telephone number (if any)  
Email address  
Confirm email address

Key	
FE	Fire Extinguisher
EM	Emergency light
SA	Smoke Alarm
C	Safety camera
ER	Electricity Room

