Application for a Premises Licence under the Licensing Act 2003

Please read the following instructions first –

- Use the extra page at the end of the form to provide further details if necessary
- When it is complete you can submit the form directly to us – use the submit button. You may wish to print and keep a copy of the completed form for your records. For information about filling in this type of electronic form, use the help button
- For any applications which include the sale of alcohol, you will need to ensure the Designated Premises Supervisor has completed the consent form and upload it to validate your application
- **Before you complete this form** -
  - Please read the available information on the Licensing Act 2003 (opens in a new tab)
  - Please read the application specific guidance notes (opens in a new tab)
  - Please read the Home Office guidance and refer to it while completing your application (opens in a new tab)

What district/local area are you applying to?

I / We Caribbojo Ltd *(premises licence holder name)*

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Details

Postal address of premises or, if none, ordinance survey map reference or description: 8-12 Prince Of Wales Norwich

Postcode: NR1 1LB

Telephone number of premises: [redacted]

What is the non-domestic rateable value of the premises? £37,000.00

Trading name of the business: PRINCE OF WALES

Applicant Details

Please state whether you are applying for a premises licence as

As a Limited Company

Please confirm:

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities or [X]

I am making the application pursuant to a:

Statutory function or [ ]

A function discharged by virtue of His Majesty's prerogative [ ]

INDIVIDUAL APPLICANTS (fill in as applicable)

Note, names provided in this section must match the premises licence holder names given earlier.

Title

Forename(s)

Surname

Are you 18 years or older? Yes ☐ No ☐

Date of birth

Current postal address if different from premises address

Postcode

Telephone number

Email address

Confirm email address

Right to Work - where applicable (if demonstrating a right to work via the Home Office online right to work checking service (opens in a new tab)), the 'share code' provided to the applicant by that service.

Input share code if applicable

SECOND INDIVIDUAL APPLICANT (IF APPLICABLE)

Title

Forename(s)

Surname

Date of birth (you must be 18 years old or over)

Current postal address if different from premises address

Postcode

Telephone number

Email address

Confirm email address

Right to Work - where applicable (if demonstrating a right to work via the Home Office online right to work checking service (opens in a new tab)), the 'share code' provided to the applicant by that service.

Input share code if applicable

OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In case of a partnership or other joint nature (other than a body corporate), **please give the name and address of each party concerned**.

Name	Caribbojo Ltd
Address	8-12 Prince Of Wales Norwich NR11LB
Registered number (where applicable)	17085325
Description of applicant (for example, partnership, company, unincorporated association etc.)	A Limited Company
Telephone number (if any)	[redacted]
Email address (optional)	
Confirm email address (optional)	

Agent details	
Title	
Forename(s)	
Surname	
Address	
Postcode	
Telephone number	
Email address	
Confirm email address	

Operating Schedule

When do you want the premises licence to start? 21/10/2026

Please note, your application for a premises licence may take up to two months to determine.

If you wish the licence to be valid only for a limited period, when do you want it to end?

Are more than 5,000 people to attend the premises at any one time? Yes ☐ No ☐

If 5,000 or more people attend the premises at any one time, please state the number expected to attend

General description of premises (please read guidance note 1 (opens in a new tab))

This Is A Pub
With Entrance Straight Into The Bar Area And Seating Area.

Operating Schedule Continued

What licensable activities do you intend to carry on from the premises?
(Please see section 1 of the Licensing Act 2003 (opens in a new tab) and Schedule 1 and 2 to the Licensing Act (opens in a new tab)).

Provision of regulated entertainment

a) plays	
b) films	
c) indoor sporting events	
d) boxing or wrestling entertainment	
e) live music	X
f) recorded music	X
g) performance of dance	
h) anything of a similar description to that falling within e, f or g	

i) Provision of late night refreshment (hot food and, or drink 11pm-5am)	X
j) Supply of alcohol	X
Is the premises exclusively or primarily selling alcohol for consumption on the premises?	X

Do you want to remove the requirement to name a Designated Premises Supervisor (DPS)? Yes [ ] No [X]

A

Plays Standard days and timings (please read guidance note 6 (opens in a new tab))			**Will the performance of a play take place indoors or outdoors or both?** (Please read guidance note 2 (opens in a new tab))	Indoors	☐	
				Outdoors	☐	
				Both	☐	
Do you intend to apply for ONLY seasonal or non-standard timings for your activities or opening hours?				Yes	☐	No ☐
Day	Start time	Finish time	**Please give further details here** (please read guidance note 3 (opens in a new tab))			
Mon	☐	☐				
Tues	☐	☐				
Wed	☐	☐	**State any seasonal variations for performing plays** (please read guidance note 4 (opens in a new tab))			
Thur	☐	☐				
Fri	☐	☐	**Non standard timings. Where you intend to use the premises for the performance of a play at different times than those listed, please list** (please read guidance note 5 (opens in a new tab))			
Sat	☐	☐				
Sun	☐	☐				

B

Films Standard days and timings (please read guidance note 6 (opens in a new tab))	**Will the exhibition of films take place indoors or outdoors or both?** (Please read guidance note 2 (opens in a new tab))	Indoors ☐ Outdoors ☐ Both ☐
Do you intend to apply for ONLY seasonal or non-standard timings for your activities or opening hours?		Yes ☐ No ☐

Day	Start time	Finish time	**Please give further details here** (please read guidance note 3 (opens in a new tab))
Mon			
Tues			
Wed			**State any seasonal variations for the exhibition of films** (please read guidance note 4 (opens in a new tab))
Thur			
Fri			**Non standard timings. Where you intend to use the premises for the exhibition of films at different times than those listed, please list** (please read guidance note 5 (opens in a new tab))
Sat			
Sun			

C

Indoor Sporting Events Standard days and timings (please read guidance note 6 (opens in a new tab))			
Do you intend to apply for ONLY seasonal or non-standard timings for your activities or opening hours?			Yes ☐ No ☐
Day	Start time	Finish time	**Please give further details here** (please read guidance note 3 (opens in a new tab))
Mon			
Tues			
Wed			**State any seasonal variations for indoor sporting events** (please read guidance note 4 (opens in a new tab))
Thur			
Fri			**Non standard timings. Where you intend to use the premises for indoor sporting events at different times than those listed, please list** (please read guidance note 5 (opens in a new tab))
Sat			
Sun			

D

Boxing or wrestling entertainment Standard days and timings (please read guidance note 6 (opens in a new tab))	**Will the boxing or wrestling entertainment take place indoors or outdoors or both?** (Please read guidance note 2 (opens in a new tab))	Indoors ☐ Outdoors ☐ Both ☐
Do you intend to apply for ONLY seasonal or non-standard timings for your activities or opening hours?		Yes ☐ No ☐

Day	Start time	Finish time	**Please give further details here** (please read guidance note 3 (opens in a new tab))
Mon			
Tues			
Wed			**State any seasonal variations for boxing or wrestling entertainment** (please read guidance note 4 (opens in a new tab))
Thur			
Fri			**Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times than those listed, please list** (please read guidance note 5 (opens in a new tab))
Sat			
Sun			

E

Live music Standard days and timings (please read guidance note 6 (opens in a new tab))	**Will the performance of live music take place indoors or outdoors or both?** (Please read guidance note 2 (opens in a new tab))	Indoors	X
		Outdoors	
		Both	

Do you intend to apply for ONLY seasonal or non-standard timings for your activities or opening hours?	Yes		No	X

Day	Start time	Finish time	**Please give further details here** (please read guidance note 3 (opens in a new tab))
Mon			Live music is may sometimes be limited to once or twice in a month depending on need and request
Tues			
Wed			**State any seasonal variations for performance of live music** (please read guidance note 4 (opens in a new tab)) N/A
Thur	21:00	01:00	
Fri	22:00	04:00	**Non standard timings. Where you intend to use the premises for the performance of live music at different times than those listed, please list** (please read guidance note 5 (opens in a new tab)) Other days, Live music may sometimes be needed depending on need and request
Sat	22:00	04:00	
Sun			

F

Recorded music Standard days and timings (please read guidance note 6 (opens in a new tab))	**Will the playing of recorded music take place indoors or outdoors or both?** (Please read guidance note 2 (opens in a new tab))	Indoors	X
		Outdoors	
		Both	

Do you intend to apply for ONLY seasonal or non-standard timings for your activities or opening hours?	Yes		No	X

Day	Start time	Finish time	**Please give further details here** (please read guidance note 3 (opens in a new tab))
Mon	12:00	23:00	
Tues	12:00	23:00	
Wed	12:00	23:00	**State any seasonal variations for playing recorded music** (please read guidance note 4 (opens in a new tab))
Thur	12:00	02:00	
Fri	12:00	04:00	**Non standard timings. Where you intend to use the premises for the playing of recorded music at different times than those listed, please list** (please read guidance note 5 (opens in a new tab))
Sat	12:00	04:00	
Sun	12:00	23:00	

G

Performance of dance Standard days and timings (please read guidance note 6 (opens in a new tab))	**Will the performance of dance take place indoors or outdoors or both?** (Please read guidance note 2 (opens in a new tab))	Indoors	
		Outdoors	
		Both	

Do you intend to apply for ONLY seasonal or non-standard timings for your activities or opening hours?	Yes		No	

Day	Start time	Finish time	**Please give further details here** (please read guidance note 3 (opens in a new tab))
Mon			
Tues			
Wed			**State any seasonal variations for the performance of dance** (please read guidance note 4 (opens in a new tab))
Thur			
Fri			**Non standard timings. Where you intend to use the premises for the performance of dance entertainment at different times than those listed, please list** (please read guidance note 5 (opens in a new tab))
Sat			
Sun			

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6 (opens in a new tab))	**Please give a description of the type of entertainment you will be providing**			
	Will the entertainment take place indoors or outdoors or both? (Please read guidance note 2 (opens in a new tab))	Indoors	☐	
		Outdoors	☐	
		Both	☐	
Do you intend to apply for ONLY seasonal or non-standard timings for your activities or opening hours?		Yes	☐	No ☐

Day	Start time	Finish time	**Please give further details here** (please read guidance note 3 (opens in a new tab))
Mon			
Tues			
Wed			**State any seasonal variations for entertainment of a similar description to that falling within (e), (f) and (g)** (please read guidance note 4 (opens in a new tab))
Thur			
Fri			**Non standard timings. Where you intend to use the premises for entertainment of a similar description to that falling within (e), (f) or (g) at different times than those listed, please list** (please read guidance note 5 (opens in a new tab))
Sat			
Sun			

I

Late night refreshment Standard days and timings (please read guidance note 6 (opens in a new tab))	**Will the provision of late night refreshment take place indoors or outdoors or both?** (Please read guidance note 2 (opens in a new tab))	Indoors	X
		Outdoors	
		Both	

Do you intend to apply for ONLY seasonal or non-standard timings for your activities or opening hours?	Yes		No	X

Day	Start time	Finish time	**Please give further details here** (please read guidance note 3 (opens in a new tab))
Mon			
Tues			
Wed			**State any seasonal variations for the provision of late night refreshment** (please read guidance note 4 (opens in a new tab))
Thur			
Fri	23:00	04:00	**Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times than those listed, please list** (please read guidance note 5 (opens in a new tab))
Sat	23:00	04:00	on other days not listed depending on request
Sun			

J

Supply of alcohol Standard days and timings (please read guidance note 6 (opens in a new tab))	**Will the supply of alcohol be for consumption:** (please read guidance note 2 (opens in a new tab))	On the premises	X
		Off the premises	
		Both	

Do you intend to apply for ONLY seasonal or non-standard timings for your activities or opening hours?	Yes		No	X

Day	Start time	Finish time
Mon	12:00	23:59
Tues	12:00	23:59
Wed	12:00	23:59
Thur	12:00	02:00
Fri	12:00	04:00
Sat	12:00	04:00
Sun	12:00	23:00

State any seasonal variations for the supply of alcohol
(please read guidance note 4 (opens in a new tab))

Non standard timings. Where you intend to use the premises for the supply of alcohol at different times than those listed, please list (please read guidance note 5 (opens in a new tab))

State the name and details of the individual whom you wish to specify on the licence as Designated Premises Supervisor (DPS).

Title	Mrs
Forename(s)	PAULINE
Surname	KOLAJO
Date of birth	[redacted]
Home address	
Postcode	
Personal licence number	
Issuing licensing authority	

Please complete the 'Consent of individual to be [redacted] form and have the person specified above confirm the details given.

Consent to being specified as Designated Premises Supervisor

I, PAULINE KOLAJO

[Full name of designated premises supervisor]

of [redacted]

[Home address of designated premises supervisor]

Hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for:

Type of application PREMISES LICENCE

by Caribbojo Ltd

[Name of premises licence holder/s]

Relating to a premises licence 8-12 PRINCE OF WALES ROA

[Number of existing licence, if any]

For

Name of premises PRINCE OF WALES PUB

Address of premises 8-12 Prince Of Wales
Norwich

Postcode NR1 1LB

And any premises licence to be granted or varied in respect of this application made by

Name of premises licence holder/s Caribbojo Ltd

Concerning the supply of alcohol at

Name of premises PRINCE OF WALES PUB

Address of the premises 8-12 Prince Of Wales
Norwich

Postcode NR1 1LB

Consent of individual to being specified as premises supervisor (cont.)

I confirm that I am entitled to work in the United Kingdom and am applying for, intend to apply for or currently hold a personal licence, details of which I have set out on this form.

Personal licence number [redacted]

[insert personal licence number, if any]

Personal licence issuing authority (if any)

Name of authority

Address of authority

Postcode

Telephone number of authority

[redacted]

Confirmation X

Name FUNMI KOLAJO

Date 20/09/2026

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8 (opens in a new tab))

L

Do you intend to apply for ONLY seasonal or non-standard timings for your activities or opening hours?	Yes		No	X

Hours premises are open to the public
Standard days and timings (please read guidance note 6 (opens in a new tab))

Day	Start time	Finish time
Mon		
Tues		
Wed		
Thur		
Fri		
Sat		
Sun	00:00	00:00

State any seasonal variations (please read guidance note 4 (opens in a new tab))

Non standard timings. Where you intend to use the premises to be open to the public at different times than those listed, please list (please read guidance note 5 (opens in a new tab))

M – Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9 (opens in a new tab))

Below are set the steps that will be taken : All the four objectives are met as explained below

b) The prevention of crime and disorder

We shall Install and maintain high-definition CCTV covering all entry points and public areas, keeping recordings for a minimum of 31 days.

There will be Incident logs which will keep a detailed record of all ejections, refusals of service, and interactions with emergency services.

We will employ SIA-licensed door security during peak hours or high-risk events to manage entry and monitor crowd behavior.

We will implement a zero-tolerance drug policy, including regular toilet checks and clear signage warning customers of search procedures.

c) Public safety

Strictly enforce maximum safe occupancy limits to prevent overcrowding and ensure safe evacuation.

Keep fully stocked first aid kits on-site and ensure a designated number of trained first aiders are on duty.

Use toughened glass or polycarbonate (plastic) cups, and assign staff to collect empty glasses and bottles promptly.

Conduct daily pre-opening checks of fire exits, emergency lighting, and fire alarms to ensure they are fully operational.

d) The prevention of public nuisance

We will control the noise, as we keep doors and windows closed during entertainment.

We shall implement a dispersal plan at closing time, using soft lighting and announcements to encourage customers to leave quietly.

Assign staff to clear litter, bottles, and cigarette butts from the immediate perimeter of the venue throughout the night.Neighbourly communication:

Provide a direct contact number to local residents so any immediate noise or parking complaints can be resolved instantly.

e) The protection of children from harm

Age verification: Enforce a strict Challenge 21 or Challenge 25 policy, requiring valid photo ID (passports, driving licences, or PASS cards) for anyone who looks underage.

Refusals register: Maintain a log of all blocked sales to document that staff are actively checking IDs and refusing underage customers.

Access restrictions: Set clear operational boundaries, such as banning under-18s from the premises after 9:00 PM unless accompanied by an adult.Staff training:

Conduct regular, documented training refreshes for all front-of-house staff on proxy sales (adults buying alcohol for minors) and identifying fake IDs.

Custom Process Configuration

XML Specific

Application type	
Licence Case Type	
Licence Status	
XML Template	
CAPS Reference	26/01656/PREM

Payments request

CallingAppID	
CallingAppRef	
PaymentSourceCode	

Response response

PaymentAuthorisationCode	
IncomeManagementReceiptNumber	[redacted]
Originators Reference	
CardScheme	
CardType	
PaymentAmount	
ResponseCode	
ResponseDescription	
Number of payment lines	

Payment 1

Receipt Number	
DueDate	
PaymentType	
Pay Description	
XML Description	Premises Licence
PaymentDue	[redacted]
Paid	
Payment Date	20/09/2026
Fund	
Reference	[redacted]

Form Calculations

Title Casing		Enable Priv Pol	Section M Mand
Sentence Casing		DPSCon Form	
UPRN for address lookup		DPS PLN	
Boolean to hide this page		DPS DOB	
Field for email (Bath or Brom)		Agent Email	
Field for fee array	[redacted]	Agent D Tel	
WRS custodian initials		Capacity	
Enable Personal Licence La list		Personal Licence issuer code	

Other Custom Calculations

Calculation for licensable activities		App Day Tel	
Subject Line for Email Out		App Email	
Body for Internal Email		App Address	
Body for External Email		App DOB	
Start Date in XML format		App 2 D Tel	
End Date in XML Format		App 2 Email	
Hours the TEN covers		App 2 Add	
DOB		App 2 DOB	
Customer Email Acknowledgment		Corr D Tel	
Premise Activities Complete		Corr Add	
Premise Activities Part 1		Corr Email	
Premise Activities Part 2		Open Hours	
Premise Address		App 3 D Tel	
TP Address		App 3 Email	
TP DOB		Ext Pty Email	

I am providing / attaching a the plan of the premises (See section 2.9 (opens in a new tab) of this guidance) Please upload your plan of the premises Premises Layout 8-12 Prince of...	X

The nominated Designated Premises Supervisor has completed the consent form contained within this application If suitable, you can upload the completed designated supervisor consent form	X

I am applying as an individual rather than a business / limited company and have provided proof of my entitlement to work in the UK (for information on what you can provide as evidence, please reference our evidence guidance notes (opens in a new tab)) Please upload proof of your entitlement to work in the UK (if you have not provided a share code)	

I understand that if I do not comply with the above requirements my application will be rejected	X

I understand that once my application has been formally accepted, I must advertise my application. Please note you should not arrange the advertising of your application until you have specifically received confirmation from the Licensing Authority that your application has been formally accepted and is being processed	X

☐

Use this page if there is any other information that you think we should know about.

Declaration (please read guidance note 10 (opens in a new tab))

[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK.

The Designated Premises Supervisor named in this application form is entitled to work in the UK (and is not subject to conditions preventing them from doing work relating to a licensable activity) and I have seen a copy of their proof of entitlement to work, if appropriate.

A person commits an offence if they knowingly or recklessly makes a false statement in or in connection with an application for a premises licence.

It is an offence under section 24b of the Immigration Act 1971 for a person to work when they know, or have reasonable cause to believe, that they are disqualified from doing so by reason of their immigration status. Those who employ an adult without leave or who is subject to conditions as to employment will be liable to a civil penalty under section 15 of the Immigration, Asylum and Nationality Act 2006 and pursuant to section 21 of the same act, will be committing an offence where they do so in the knowledge, or with reasonable cause to believe, that the employee is disqualified.

Confirmation of applicant or applicant's solicitor or other duly authorised agent (please see guidance note 11 (opens in a new tab)). **If confirming on behalf of the applicant please state in what capacity.**

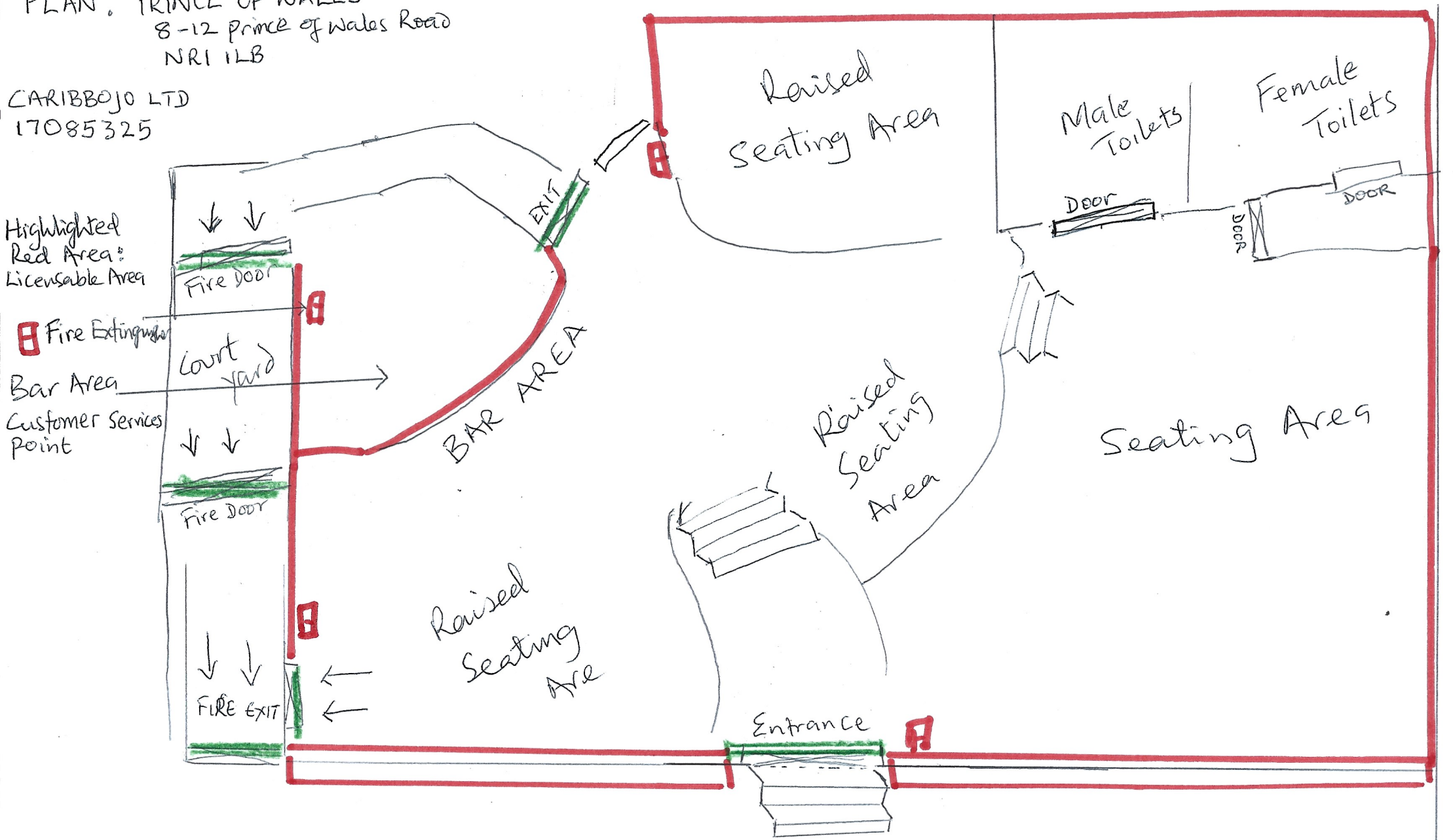
Confirmation	X
Name	Matthew Olanrewaju
Date	20/09/2026
Capacity (owner, director etc.)	Manager

For joint applications, confirmation of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please see guidance note 12 (opens in a new tab)). **If confirming on behalf of the applicant please state in what capacity.**

Confirmation	X
Name	
Date	
Capacity (owner, director etc.)	

Contact name (where not previously given) and postal address for correspondence associated with this application (please see guidance note 11 (opens in a new tab))

Name	
Address	
Postcode	
Telephone number (if any)	
Email address	
Confirm email address	

PLAN: PRINCE OF WALES
8-12 Prince of Wales Road
NR1 1LB

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